

19 June 2023 at 7.00 pm

Council Chamber, Argyle Road, Sevenoaks

Published: 09.06.23

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https://www.youtube.com/channel/UCIT1f_F5OfvTzxjZk6Zqn6g



Finance & Investment Advisory Committee

Membership:

Cllrs. Bayley, Clayton, Grint, Hogarth, Kitchener, Lindop, Malone, Maskell, Morgan, Scott, Silander and Williams

Agenda

There are no fire drills planned. If the fire alarm is activated, which is a continuous siren with a flashing red light, please leave the building immediately, following the fire exit signs.

	Pages	Contact
Apologies for Absence		
1. Appointment of Chairman		
2. Appointment of Vice Chairman		
3. Minutes To agree the minutes of the meeting of the Committee held on 23 March 2023, as a correct record.	(Pages 1 - 4)	
4. Declarations of Interest Any interests not already registered.		
5. Actions from Previous Meeting (if any)		
6. Update from Portfolio Holder		
7. Referral from Cabinet or the Audit Committee (if any)		
8. Role of the Advisory Committee and Key Challenges	(Pages 5 - 8)	Adrian Rowbotham Tel: 01732 227153
9. Financial Monitoring: Draft Outturn 2022/23	(Pages 9 - 42)	Adrian Rowbotham Tel: 01732 227153
10. Financial Performance Indicators 2022/23 - to the end of March 2023	(Pages 43 - 50)	Alan Mitchell Tel: 01732 227483

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|--|-----------------|------------------------------------|
| 11. Financial Monitoring 2023/24: Early Indications | (Pages 51 - 56) | Alan Mitchell
Tel: 01732 227483 |
| 12. Work Plan | (Pages 57 - 58) | |

EXEMPT INFORMATION

At the time of preparing this agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public.

If you wish to obtain further factual information on any of the agenda items listed above, please contact the named officer prior to the day of the meeting.

Should you need this agenda or any of the reports in a different format, or have any other queries concerning this agenda or the meeting please contact Democratic Services on 01732 227000 or democratic.services@sevenoaks.gov.uk.

FINANCE & INVESTMENT ADVISORY COMMITTEE

Minutes of the meeting held on 23 March 2023 commencing at 7.00 pm

Present: Cllr. Grint (Chairman)

Cllr. Dickins (Vice Chairman)

Cllrs. Abraham, Bayley, Clack, Clayton, Penny Cole, Griffiths, Reay and Williams

Cllr. Perry Cole was also present.

Cllr. Hogarth was present via a virtual media platform that did not constitute attendance as recognised by the Local Government Act 1972.

46. Minutes

Resolved: That the Minutes of the meeting held on 10 January 2023 be signed by the Chairman as a correct record.

47. Declarations of Interest

There were none.

48. Actions from Previous Meeting

The Action was noted.

49. Update from Portfolio Holder

The Portfolio Holder gave an update on the services within his portfolio. He thanked the Members of Finance & Investment Advisory Committee for their hard work for the past four years. A Special Cabinet meeting was held on 23 March to address Sencio's insolvency. The meeting reaffirmed the Council's commitment to leisure and made recommendations to Council which would be discussed in the Extraordinary Council meeting on 4 April 2023.

The Council continued to closely monitor the economy and banking sector, following the new budget, to better maintain the capital programme and help residents. The Financial Reporting Council (FRC) Local Audit Unit has been established by central government that will have similarities with the former Audit Commission.

The Audit Team would soon be fully staffed following a successful external recruitment process.

Agenda Item 3

Finance & Investment Advisory Committee - 23 March 2023

The Chief Officer for Finance & Trading was congratulated for his recent appointment to President of the Society of District Council Treasurers.

In response to questions, he explained that the closure of the leisure centres was a developing situation, and that the Council required further information from the insolvency practitioner before evaluating the direct and indirect costs of Sencio's insolvency.

50. Referral from Cabinet or the Audit Committee

There were none.

51. Financial Monitoring 2022/23 - to the end of January 2023

The Head of Finance presented the report, which set out the Council's forecast financial position as at 31 January 2023. There was a forecast unfavourable variance of £188,000, down from £242,000 as estimated in November. Favourable variances were predicted from retained business rates, pay costs, Development Management, and support services. Car Parking income was recovering from the pandemic. Investment Returns were performing well, due to high interest rates, as were returns from Multi-asset Income Funds.

Unfavourable variances were forecast for Direct Services, Conservation, Local Tax, Land Charges, and the Print Shop. Increases in the cost of utilities meant that CCTV and central offices were also presenting unfavourable variances.

In response to questions, the Officer advised that the outlook from February's monitoring was in line with the position in the report.

Resolved: That the report be noted.

52. Financial Performance Indicators 2022/23 - to the end of January 2023

The Head of Finance presented the report, which outlined the Financial Performance Indicators to the end of January 2023. He highlighted some of the indicators for the Committee.

In response to questions, he explained that the average days to process a change of circumstances for Housing Benefit had temporarily increased due to problems with the new cloud IT system, but that these issues were now resolved.

Resolved: That the report be noted.

53. Carry forward requests 2022/23

The Head of Finance presented the report, which detailed the revenue and capital carry forward requests from the 2022/23 budget to 2023/24. These figures were prepared before the final outturn and were thus not exact.

The Committee discussed the report, and were advised that the capital carry forward for vehicle purchase was due to delays with delivery.

Resolved: That it be recommended to Cabinet that:

- (a) the Revenue carry forward requests totalling up to £340,000 as set out in paragraph 3 of the report be approved;
- (b) The Capital carry forward requests totalling £919,000 as set out in paragraph 4 of the report be approved.

54. Work Plan

The Work Plan was noted.

THE MEETING WAS CONCLUDED AT 7.27 PM

CHAIRMAN

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ROLE OF THE ADVISORY COMMITTEE AND KEY CHALLENGES

Finance and Investment Advisory Committee - 19 June 2023

Report of: Deputy Chief Executive and Chief Officer - Finance and Trading

Status: For Information

Key Decision: No

Portfolio Holder: Cllr. Kevin Maskell

Contact Officers: Adrian Rowbotham, Ext. 7153

Jim Carrington-West, Ext. 7286

Lee Banks, Ext. 7161

Recommendation to Finance and Investment Advisory Committee:

That the report be noted.

Introduction and Background

- 1 The purpose of this report is to provide details of the role of the Committee and the areas of responsibility including the key issues and challenges facing those areas.
- 2 The Terms of Reference are listed below and there will be a short presentation explaining the relevant service areas.

Terms of Reference

- 3 The following terms of reference are taken from Appendix R of the Council's Constitution.
- 4 Each Cabinet Advisory Committee shall:
 - (a) undertake policy initiation and development;
 - (b) consider such other matters as are referred to it by the Portfolio Holder;
 - (c) at the request of either Cabinet or the Audit Committee carry out specific research and development projects and to submit recommendations to Cabinet; and

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- (d) develop and approve its annual work plan ensuring that there is efficient use of the Committee's time.
 - (e) The Cabinet Member be requested to provide a report to each meeting outlining their activities since the previous meeting and any decisions they intend to take in the following three months.
- 5 Within the areas of responsibility of: Corporate Governance, Financial Strategy, Local Tax, Procurement, Strategic Risk, Tax & Benefits, Fraud Prevention, Operational Assets. Business Continuity, Investments, Legal, Wellbeing
- 6 The Cabinet Advisory Committees are to ensure that there is mutual respect and co-operation with all other Committees within the Council.

Key Implications

Financial

None.

Legal Implications and Risk Assessment Statement

None.

Equality Assessment

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

Net Zero Implications

The decisions recommended through this paper have a remote or low relevance to the council's ambition to be Net Zero by 2030. There is no perceived impact regarding either an increase or decrease in carbon emissions in the district, or supporting the resilience of the natural environment.

Appendices

None

Background Papers

None

Adrian Rowbotham

Deputy Chief Executive and Chief Officer - Finance & Trading

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FINANCIAL MONITORING 2022/23: PROVISIONAL OUTTURN

Finance and Investment Advisory Committee - 19 June 2023

Report of: Deputy Chief Executive and Chief Officer - Finance & Trading

Status: For Consideration

Also considered by:

- Cabinet - 13 July 2023

Key Decision: No

This report supports the Key Aim of: Effective Management of Council Resources

Portfolio Holder: Cllr. Kevin Maskell

Contact Officers: Alan Mitchell, Ext. 7483

Adrian Rowbotham, Ext. 7153

Recommendation to Finance and Investment Advisory Committee:

- (a) To note this report and forward any comments to Cabinet.

Recommendation to Cabinet:

- (a) To note this report and consider any comments from Finance and Investment Advisory Committee.

Introduction and Background

- 1 This report provides the Provisional Financial Outturn figures for 2022/23 (Appendix B) which show an unfavourable variance of £100,000 (2021/22 unfavourable variance £43,000). The outturn is provisional until the accounts have been audited at which time it will become final subject to any required changes.
- 2 A provisional figure of £250,000 has been included for additional business rates accrued due to the council being a beneficiary of the Kent & Medway Business Rates Pool. Final figures are yet to be received which may impact on the final outturn position.

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- 3 During the year in order to meet the additional pay award costs which were £643,000 above budget assumptions, members agreed in September 2022 that the business rates detailed above and £390,000 from the Budget Stabilisation Reserve would be used to meet these in year costs with the reserve to be reimbursed through the next budget setting process.
- 4 In addition we have seen the impact of global events increase costs across the board and in particular utility costs. To meet this budgetary pressure, in year savings of £142,000 were identified.

Areas of Note

- 5 As mentioned above the 2022/23 pay award was approved at an overall increase of 5.8%, which is £643,000 above what was assumed in the 2022/23 budget.
- 6 Investment Returns - the Council made the decision to invest £5m for a 5 year period on multi-asset investment funds which has resulted in excellent returns resulting in a favourable variance of £127,000.
- 7 Retained Business Rates - Income of £2.476m forms part of the 2022/23 budget. Any receipts over and above this amount will be transferred to the Budget Stabilisation Reserve with the exception of the additional income from the Kent Business Rates Pool, as detailed above.

Net Service Expenditure - Favourable Variances

- 8 Miscellaneous Finance is reporting the favourable variance of £540,000 which includes the use of the Budget Stabilisation Reserve to fund the pay award as well as the in years savings mentioned above. Service budgets were not increased to allow for the higher pay award.
- 9 Corporate management is reporting a favourable variance of £209,000. This includes a government grant of £140,000 that was received to offset the cost of the additional employers National Insurance. The increase in National Insurance was later reversed by government but the grant remained. There were also underspends on consultants of £29,000 and £22,000 on services.
- 10 Corporate Other is reporting a favourable variance of £177,000 which is the result of higher contributions from service budgets to the vacancy savings pot.
- 11 The legal function is reporting a favourable variance of £37,000 due to staff vacancies and savings on professional services.
- 12 Leisure Contract is reporting a favourable variance of £36,000 where the management fee due to Sencio being retained as they did not meet all of the terms required for payment.

Net Service Expenditure - Unfavourable Variances

- 13 Direct Services are reporting an overall unfavourable variance of £940,000. This includes £331,000 due to the pay award being higher than budgeted as explained above. The remaining variance is due to a number of reasons including the higher refuse volumes than pre-pandemic which has contributed to the additional cost of agency staff and the requirement to hire vehicles where existing vehicles are being repaired due to the increased wear and tear. There has also been an underachievement of the increased income budget for commercial services which was put in place prior to the pandemic.
- 14 Planning Conservation is reporting an unfavourable variance of £56,000 due to the additional investment required to deliver the service.
- 15 Planning Appeals is reporting an unfavourable variance of £51,000 due to the costs of active planning appeals.
- 16 Planning - Enforcement is reporting an unfavourable variance of £110,000 due to the cost of running the service.
- 17 Land Charges is reporting an unfavourable variance of £86,000 due to a downturn in volumes of searches and corresponding income.
- 18 Asset Maintenance is reporting an unfavourable variance due to emergency repair works at the leisure facilities.
- 19 Print Shop is reporting an unfavourable variance of £85,000 due to underachievement of income due to the reduction of external business demand.
- 20 Swanley Meeting Point - Business Hub is reporting an unfavourable variance of £68,000 due to set up costs being incurred which were not in the 2022/23 budget.

Other Variances

- 21 Investment Property Income is reporting an unfavourable variance of £160,000. This reflects the current occupation levels of the portfolio and the resulting impact of the council incurring Business Rates.

Future Issues and Risk Areas

- 22 An early indications report is also being presented at both the Finance and Investment Advisory Committee and Cabinet which sets out the financial risks that may impact the council in 2023/24 and future years.

Key Implications

Financial

The financial implications are set out elsewhere in this report.

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Legal Implications and Risk Assessment Statement

Under Section 151 of the Local Government Act 1972, the Section 151 officer has statutory duties in relation to the financial administration and stewardship of the authority.

Detailed budget monitoring is completed on a monthly basis where all variances are explained. Future risk items are also identified.

Equality Assessment

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

Net Zero Implications

The decisions recommended through this paper have a remote or low relevance to the council's ambition to be Net Zero by 2030. There is no perceived impact regarding either an increase or decrease in carbon emissions in the district, or supporting the resilience of the natural environment.

Appendices

Appendix A - March 2023 Budget Monitoring Commentary

Appendix B - Provisional Outturn - March 2023 Financial Information

Background Papers

None

Adrian Rowbotham

Deputy Chief Executive and Chief Officer - Finance & Trading

2018-19 Provisional outturn including all sundry creditors

	Annual Budget £'000	Forecast Outturn £'000	Actual Outturn £'000	Difference between Budget and Final Outturn £'000	Explanation for year end variances greater than £10k (starred items)	Difference between February forecast and final outturn £'000	Explanation for large differences between forecast outturn and actual outturn (starred items)
People & Places							
Gypsy Sites	-5	22	21	27 *	As a result of closure order on site due to criminal damage, rents and HB reclaims has reduced due to tenancy evictions.	-0	N/A
Homeless	641	628	627	-15 *	Number of TA/Emergency accommodation placements continues to reduce. Staff underspend and TA charging schedule income unachieved.	-2	N/A
Housing Register	46	71	64	18 *	The 22/23 annual pay award has now been included and the Housing Register funding offset by vacancy from other service areas.	-7	N/A
Leisure Contract	342	343	303	-39 *	Payment of Sencio's management fee is subject to the previous year's audited accounts being provided by the Trust. Unlikely to be paid, to be reviewed next month.	-40 *	Interest calculated for borrowing undertaken for the new leisure centre at White Oak Leisure Centre in Swanley, came in lower than originally planned.

	Budget £'000	Outturn £'000	Outturn £'000	between Budget £'000	Explanation for year end variances greater than £10k (starred items)	between your £'000	outturn and actual outturn greater than £10k (starred)
Assistant Chief Executive							
Corporate Management	1,273	1,106	1,063	-209	* Underspend due to the costs of the NHS & Social Care Levy still to be met by new burdens funding.	-43	* The impact of the total cost of the social care levy and additional savings were able to be delivered in spend on external services.
Corporate - Other	177	1	0	-177	* Additional savings generated from vacant posts exceeding budget.	-1	
Elections	118	139	147	29	* Overspend due to unscheduled By-Elections. S31 grant received to provide support for scheduled polls in May 2023.	8	
Register of Electors	196	174	168	-29	* Spend behind budget, with invoices for annual canvass still to be received.	-7	
Support - General Admin (Print Shop)	-40	68	44	85	* Income from both external and internal customers is below the budgeted level.	-23	* Income in the final month of the year exceeded expectations

2018-19 Provisional outturn including all sundry creditors

	Annual Budget £'000	Forecast Outturn £'000	Actual Outturn £'000	Difference between Budget and Final Outturn £'000	Explanation for year end variances greater than £10k (<i>starred items</i>)	Difference between February forecast and final outturn £'000	Explanation for large differences between forecast outturn and actual outturn (<i>starred items</i>)
Customer & Resources							
Land Charges	-114	-31	-27	86	* Forecast adverse variance due to downturn in volumes of searches and corresponding income and the 22/23 annual pay award has now been included in EOY Position	4	
Local Tax	-69	-56	-44	25	* Adverse variance due to write-offs on court costs and unachievable enforcement income.	12	* Additional unachievement on costs recovered
Support - Contact Centre	853	837	839	-14	* Forecast underspend based on staff turnover and plus the 22/23 annual pay award has now been included in the EOY Position	2	
Support - General Admin (Post/Scanning)	247	245	224	-24	* Underspend based on staff turnover however the 22/23 annual pay award has now been included for EOY position	-22	* Better end of year position due to a change in the Franklin/Postage recharge process
Support - Legal Function	270	234	233	-37	* Current underspend due to vacant post being recruited to and the 22/23 annual pay award has now been included in the EOY Position	-1	
Support - Human Resources	407	435	431	24	* The 22/23 annual pay award has now been included in the EOY Position	-4	

2018-19 Provisional outturn including all sundry creditors

	Annual Budget £'000	Forecast Outturn £'000	Actual Outturn £'000	Difference between Budget and Final Outturn £'000	Explanation for year end variances greater than £10k (<i>starred items</i>)	Difference between February forecast and final outturn £'000	Explanation for large differences between forecast outturn and actual outturn (<i>starred items</i>)
Finance & Trading							
Asset Maintenance Direct Services	42	22	16	-27	* Spend lower than budget due to the Dunbrik Refurbishment Programme funded by capital.	-7	
Asset Maintenance Public Toilets	16	0	0	-16	* No spend required on public toilets in 22/23.	0	
Car Parks	-1,495	-1,677	-1,557	-63	* Day tickets charge income has exceeded budget but season ticket income is below budget.	120	* Variance due to ground maintenance work, utilities costs and income levels.
CCTV	273	353	342	69	* Adverse variance due to pay award 22/23 and increase in utilities bills.	-11	* Electricity lower in qtr. 4.
Refuse Collection	138	728	760	623	* Increased agency and salary costs due to sickness, outstanding holiday leave and pay award.	32	* Higher vehicle maintenance and overtime costs.
Trade Waste	-182	73	40	222	* Increased income, but below budget target. Waste disposal charges increased by on average £5k per month.	-33	* Lower vehicle maintenance costs.
Green Waste	29	128	111	82	* Agency costs and a reduction in income have caused an adverse variance.	-17	* Higher income achieved in P12.
Street Cleansing	-48	-131	-142	-94	* Increased recharges for services.	-11	* Lower vehicle maintenance costs.
Transport Workshop	6	77	54	48	* Agency costs and a reduction in income due to staffing vacancies have caused an adverse variance.	-23	* Higher recharges on vehicle maintenance.
Cesspool Emptying	-75	1	5	80	* Lower demand for service than budget assumption. Service making a loss.	4	
Pest Control	-48	8	16	64	* Lower demand for service than budget assumption. Service making a loss.	8	
Fly Tipping	-46	8	11	57	* Major repairs to vehicles	4	
Depots	-39	78	91	130	* Transport repairs and income reduction.	12	* Higher utilities costs.
Grounds Maintenance	-30	-51	-46	-17	* Underspend on services due to bad weather.	5	
Emergency	83	73	72	-11	* Reduced demand for standby service.	-1	
Parking Enforcement - Tandridge DC	-35	-28	-67	-32	* Lower costs incurred than anticipated.	-39	* Lower costs incurred than anticipated.
Estates Management - Grounds	133	141	146	13	* Grass maintenance and hedge cutting not budgeted for.	5	
Markets	-384	-406	-411	-27	* Additional income from Swanley Sunday market.	-5	
Members	483	464	465	-18	* Underspend due to reduced members travel claims and training. Members allowances higher than budget levels due to increased pay award.	1	
Misc. Finance	1,745	1,587	1,575	-170	* In year savings across a range of services approved earlier in the year (as reported to Members) are held here. Also a underspend on cleaning materials for Covid.	-12	* Adjustments for financial instruments and a reduction in bad debt provision.
Off-Street Enforcement	75	11	10	-66	* Parking Charge Notice (PCN) income exceeding budget.	-1	
Parks - Rural	175	167	183	8		16	* Works to ash trees.
Refuse Collection	2,869	2,869	2,830	-39	* Overachieved income in recycling.	-39	* Overachieved income in recycling.
Administrative Expenses - Finance	25	38	45	20	* Spend on consultant works and staff advertising.	7	
Street Cleansing	1,565	1,592	1,593	28	* Increase costs relating to fly tipping and unachieved income.	1	
Support - Audit Function	214	175	199	-15	* SDC share of the combined partnership underspend. Underspend due to staffing vacancies.	24	* Carry forward favourable forecast transferred to reserve.
Support - Direct Services	69	83	87	18	* Variance due to recruitment and postage costs.	4	
Treasury Management	126	145	147	20	* Rise in the costs of bank charges and charge for Multi Asset Income Fund initial fee.	2	

2018-19 Provisional outturn including all sundry creditors

	Annual Budget £'000	Forecast Outturn £'000	Actual Outturn £'000	Difference between Budget and Final Outturn £'000	Explanation for year end variances greater than £10k (starred items)	Difference between February forecast and final outturn £'000	Explanation for large differences between forecast outturn and actual outturn (starred items)
Planning & Regulatory Services							
Building Control	-158	-151	-143	15	* Reduced fee income due to adverse current climate due to the cost of living crisis and increased cost of building materials.	8	
Conservation	130	190	186	56	* Additional investment in the delivery of the service. Extraordinary agency staff cost and pay award.	-4	
EH Commercial	321	311	306	-15	* Unspend on salaries to be offset against overspend on salaries within the Environmental Health service	-5	
EH Animal Control	23	41	15	-8		-26	* Outstanding dissolved Environmental Health Partnership cost fee processed through accountancy net offset elsewhere in service budget and not depicted in this budget line as anticipated.
EH Environmental Protection	376	426	422	46	* Additional investment in the delivery of the service. Unplanned deterioration and partial obsolescence of the Air Quality Control Equipment. Increased material replacement cost and increased electricity costs.	-4	
Licensing Regime	36	23	36	0		13	* Forecast underspend moved to reserves
Planning - Appeals	215	235	266	51	* Additional investment in the delivery of the service. Costs associated with extensive public inquiry.	30	* Unexpected extraordinary cost in period 12 due to public inquiry.
Planning - CIL Administration	-67	-52	-42	25	* Under-achieved revenue due to adverse current climate and downturn in development applications. Increased salary costs due to pay award.	11	* Under-achieved revenue due to adverse current climate and downturn in development applications.
Planning - Development Management	-76	-80	-51	25	* Additional investment in the service. Unexpected excess ecology advice cost and excess agricultural advice cost in period 12.	29	* Additional investment in the service. Unexpected excess ecology survey cost and excess archaeological survey cost in period 12.
Planning - Enforcement	343	447	452	110	* Additional investment in the delivery of the service. Agency cost to fulfil delivery of service. Increase in salaries due to pay award.	5	
Administrative Expenses - Planning Services	44	58	64	19	* Advertising expenditure for vacant posts.	6	
Taxis	7	-9	7	0		16	* Forecast underspend moved to reserves

2018-19 Provisional outturn including all sundry creditors

	Annual Budget £'000	Forecast Outturn £'000	Actual Outturn £'000	Difference between Budget and Final Outturn £'000	Explanation for year end variances greater than £10k (<i>starred items</i>)	Difference between February forecast and final outturn £'000	Explanation for large differences between forecast outturn and actual outturn (<i>starred items</i>)
Strategic Head Commercial and Property							
Asset Maintenance Argyle Road	80	80	69	-11	* Underspend due to works reprofile into the next financial year.	-11	* Underspend due to works reprofile into the next financial year.
Asset Maintenance Leisure	193	193	239	46	* BMS upgrade at Sevenoaks Leisure Centre and unexpected costs of Sencio guard patrols.	46	* BMS upgrade at Sevenoaks Leisure Centre and unexpected costs of Sencio guard patrols.
Bus Station	8	11	19	11	* Increase in the cost of utilities bills.	8	
Economic Development	39	48	35	-4		-13	* Underspend on printing throughout the year.
Swanley Meeting Point	0	70	68	68	* Salary costs and the purchase of equipment unbudgeted for in 22/23.	-2	
Economic Development Property	439	440	418	-21	* Overachieved income.	-21	* Overachieved income.
Estates Management - Buildings	-12	-27	-45	-33	* Exceeded budget due to RPI increase for Town Centre management and back payment relating to Blighs Meadows.	-18	* Exceeded budget due to RPI increase for Town Centre management and back payment relating to Blighs Meadows.
Housing Premises	17	11	-1	-18	* Lower expenditure than anticipated and overachieved income on sewage treatment plant costs.	-12	* Lower expenditure than anticipated and overachieved income on sewage treatment plant costs.
Administrative Expenses - Strategic Property	0	18	30	30	* Costs relating to staff advertising.	11	* Costs relating to staff advertising.
Support - Central Offices	496	484	508	12	* Rateable value reduction on rates offset by increase in utilities bills.	23	* Utilities bills received in P12.
Tourism	33	34	45	12	* Overspend due to salary costs and a slight overspend on expenditure.	11	* Overspend due to salary costs and a slight overspend on expenditure.

Position as at the end of March 23	Draft Outturn £'000	Annual Budget £'000	Annual Variance £'000
People and Places	787	826	(39)
Development and Conservation	1,236	938	298
Finance and Investments	2,719	3,263	(544)
Cleaner and Greener	6,297	5,216	1,080
Housing and Health	1,268	1,226	42
Improvement and Innovation	5,908	6,059	(151)
Services Total	18,216	17,528	687
Adjustments to Reconcile to amount to be met from reserves: Capital Charges outside the General Fund	(60)	(60)	0
Adjustments to Reconcile to amount to be met from reserves: Support Services outside the General Fund	(172)	(172)	0
Redundancy Costs	0	0	
NET SERVICE EXPENDITURE	17,984	17,296	687
New Homes Bonus	(810)	(810)	0
Retained Business Rates	(2,476)	(2,226)	(250)
Council Tax	(11,841)	(11,841)	0
Contribution from Collection Fund	(27)	(27)	0
Services Grant	(262)	(262)	0
Summary excluding Investment Income	2,568	2,130	437
Investment Property Income	(1,358)	(1,517)	160
Interest Receipts	(315)	(188)	(127)
OVERALL TOTAL	895	425	470
Planned Appropriation to/(from) Reserves	(1,235)	(1,235)	0
Other Reserve Movements	440	810	(370)
Supplementary Estimates	0	0	0
(Surplus)/Deficit	100	(0)	100

Appendix B : Summary by Service

Position as at the end of March 23	Draft Outturn £'000	Annual Budget £'000	Annual Variance £'000
People & Places SDC Funded	£'000	£'000	£'000
All Weather Pitch	-	(5)	5
Communities	125	124	1
Communities	(6)	(6)	0
The Community Plan	34	37	(2)
Grants to Organisations	198	201	(3)
Leisure Contract	306	342	(36)
Leisure Development	13	21	(9)
Admin Expenses - People & Places Communities	16	16	1
Tourism	45	33	12
West Kent Partnership	-	-	-
Youth	60	60	(0)
Total People & Places SDC Funded	791	822	(31)

Position as at the end of March 23	Draft Outturn £'000	Annual Budget £'000	Annual Variance £'000
People & Places Externally Funded	£'000	£'000	£'000
Domestic Abuse Duty	(0)	-	(0)
KCC Helping Hands	-	1	(1)
Local Strategic Partnership	4	4	-
Police & Crime Commissioners (PCCs)	0	-	0
Community Sports Activation Fund	(0)	-	(0)
West Kent Enterprise Advisor Network	0	-	0
West Kent Kick Start	(7)	-	(7)
People & Places Externally Funded	(4)	4	(8)
Total People & Places	787	826	(39)

Position as at the end of March 23	Draft Outturn £'000	Annual Budget £'000	Annual Variance £'000
Development and Conservation	£'000	£'000	£'000
Building Control	(143)	(158)	15
Conservation	186	130	56
Dangerous Structures	1	3	(2)
Planning Policy	499	499	-
LDF Expenditure	(0)	-	(0)
Planning - Appeals	266	215	51
Planning - CIL Administration	(42)	(67)	25
Planning - Counter	-	(6)	6
Planning - Development Management	(51)	(76)	25
Planning - Enforcement	452	343	110
Planning Performance Agreement	(0)	-	(0)
Planning - Development Management - Software Project	-	-	-
Administrative Expenses - Building Control	4	12	(8)
Administrative Expenses - Planning Services	64	44	19
Total Development and Conservation	1,236	938	298

Position as at the end of March 23	Draft Outturn £'000	Annual Budget £'000	Annual Variance £'000
Finance and Investments	£'000	£'000	£'000
Asset Maintenance CCTV	18	19	(1)
Asset Maintenance Countryside	1	9	(8)
Asset Maintenance Direct Services	16	42	(27)
Asset Maintenance Playgrounds	8	16	(8)
Asset Maintenance Public Toilets	-	16	(16)
Benefits Admin	53	53	-
Benefits Grants	(29)	(25)	(4)
Corporate Management	(0)	-	(0)
Dartford Rev&Ben Partnership Hub (SDC costs)	0	(2)	2
Dartford Audit Partnership Hub (SDC Costs)	-	(0)	0
Housing Advances	-	1	(1)
Local Tax	(44)	(69)	25
Misc. Finance	1,204	1,745	(540)
Administrative Expenses - Chief Executive	12	20	(8)
Administrative Expenses - Finance	45	25	20
Administrative Expenses - Revenues and Benefits	1	-	1
Administrative Expenses - Strategic Property	30	-	30
Support - Rev & Ben Control	235	235	-
Support - Counter Fraud	53	53	-
Support - Audit Function	199	214	(15)
Support - Exchequer and Procurement	217	207	10
Support - Finance Function	254	246	8
Support - Legal Function	233	270	(37)

Position as at the end of March 23	Draft Outturn £'000	Annual Budget £'000	Annual Variance £'000
Support - Procurement	5	7	(1)
Support - Property Function	62	55	7
Treasury Management	147	126	20
Total Finance and Investments	2,719	3,263	(544)
Cleaner and Greener	£'000	£'000	£'000
Asset Maintenance Argyle Road	69	80	(11)
Asset Maintenance Other Corporate Properties	41	35	6
Asset Maintenance Hever Road	50	41	10
Asset Maintenance Leisure	239	193	46
Asset Maintenance Support & Salaries	142	142	(0)
Asset Maintenance Sewage Treatment Plants	2	9	(8)
Bus Station	19	8	11
Car Parks	(1,557)	(1,495)	(63)
CCTV	342	273	69
Civil Protection	46	53	(7)
Car Parking - On Street	(343)	(343)	0
Refuse Collection	760	138	623
Trade Waste	40	(182)	222
Green Waste	111	29	82
Street Cleansing	(142)	(48)	(94)
Transport Workshop	54	6	48
Cesspool Emptying	5	(75)	80
Pest Control	16	(48)	64

Position as at the end of March 23	Draft Outturn £'000	Annual Budget £'000	Annual Variance £'000
Fly Tipping	11	(46)	57
Fleet	(12)	(14)	2
Depots	91	(39)	130
Emergency	(26)	(17)	(8)
Grounds Maintenance	(46)	(30)	(17)
Environmental Enforcement	1	-	1
EH Commercial	306	321	(15)
EH Animal Control	15	23	(8)
EH Environmental Protection	422	376	46
Emergency	72	83	(11)
Parking Enforcement - Tandridge DC	(67)	(35)	(32)
Estates Management - Buildings	(45)	(12)	(33)
Estates Management - Grounds	146	133	13
Housing Other Income	(16)	(14)	(2)
Housing Premises	(1)	17	(18)
Licensing Partnership Hub (Trading)	(1)	(1)	-
Licensing Regime	36	36	-
Asset Maintenance Operatives	(3)	7	(10)
Markets	(411)	(384)	(27)
Decarbonisation Fund Net ZERO 2030	65	65	-
Off-Street Enforcement	10	75	(66)
Parks and Recreation Grounds	141	139	2
Parks - Rural	183	175	8
Public Transport Support	-	0	(0)
Refuse Collection	2,830	2,869	(39)

Position as at the end of March 23	Draft Outturn £'000	Annual Budget £'000	Annual Variance £'000
Administrative Expenses - Direct Services	5	-	5
Administrative Expenses - Health	12	5	7
Administrative Expenses - Licensing	4	7	(2)
Administrative Expenses - Property	0	3	(2)
Administrative Expenses - Transport	8	7	2
Street Cleansing	1,593	1,565	28
Support - Central Offices	508	496	12
Support - Central Offices - Facilities	218	226	(8)
Support - General Admin	0	1	(1)
Support - General Admin (Post/Scanning)	224	247	(24)
Support - Health and Safety	2	5	(2)
Support - Direct Services	87	69	18
Taxis	7	7	(0)
Public Conveniences	34	36	(2)
Total Cleaner and Greener	6,297	5,216	1,080
Housing and Health	£'000	£'000	£'000
Contain Outbreak Management Fund 2021/22 - Housing	(0)	-	(0)
Gypsy Sites	21	(5)	27
Community Health and Wellbeing	32	34	(2)
Homeless	627	641	(15)
Housing Clinically Extremely Vulnerable 21/22	0	-	0
Housing Register	64	46	18
Kent Housing Group Grant	0	-	0

Position as at the end of March 23	Draft Outturn £'000	Annual Budget £'000	Annual Variance £'000
Disabled Facilities Grant Administration	(50)	(50)	0
Housing	174	164	10
Accommodation Service	65	63	2
Housing Pathway Co-ordinator	(0)	0	(0)
Needs and Stock Surveys	1	-	1
Housing Energy Retraining Options (HERO)	56	56	0
Homes for the Ukrainians	(0)	0	(0)
KCC- Household Support Fund	0	-	0
KCC Helping Hands	-	-	-
Private Sector Housing	264	268	(4)
Rough Sleepers Initiative 2022-25	-	-	-
Admin Expenses - People & Places Housing	13	6	7
One You - Your Home Project	0	-	0
One You KPH	(0)	0	(0)
Dementia Area Project - Run Walk Push	-	-	-
Housing and Health Project	0	-	0
Homelessness Funding	0	2	(2)
PCT Initiatives	-	-	-
KCC Specialist Weight Management	0	-	0
Total Housing and Health	1,268	1,226	42
Improvement and Innovation	£'000	£'000	£'000
Action and Development	3	8	(5)
Asset Maintenance IT	280	280	(0)
Civic Expenses	18	18	(0)

Position as at the end of March 23	Draft Outturn £'000	Annual Budget £'000	Annual Variance £'000
Consultation and Surveys	-	4	(4)
Corporate Management	1,063	1,273	(209)
Corporate - Other	-	177	(177)
Democratic Services	168	173	(5)
Economic Development	35	39	(4)
Swanley Meeting Point	68	-	68
Economic Development Property	418	439	(21)
UK Share Prosperity Fund	-	-	-
Elections	147	118	29
External Communications	238	229	10
Land Charges	(27)	(114)	86
Members	465	483	(18)
Performance Improvement	(2)	(0)	(2)
Register of Electors	168	196	(29)
Administrative Expenses - Corporate Services	21	21	0
Administrative Expenses - Legal and Democratic	65	58	7
Administrative Expenses - Transformation and Strategy	13	6	7
Administrative Expenses - Human Resources	12	9	3
Street Naming	4	2	3
Support - Contact Centre	839	853	(14)
Support - Customer Insights	210	202	8
Support - General Admin	178	182	(4)
Support - General Admin (Print Shop)	44	(40)	85
Support - IT	1,047	1,037	10
Support - Human Resources	431	407	24

Position as at the end of March 23	Draft Outturn £'000	Annual Budget £'000	Annual Variance £'000
Total Improvement and Innovation	5,908	6,059	(151)
Total SDC	18,216	17,528	687

Appendix B : Salaries

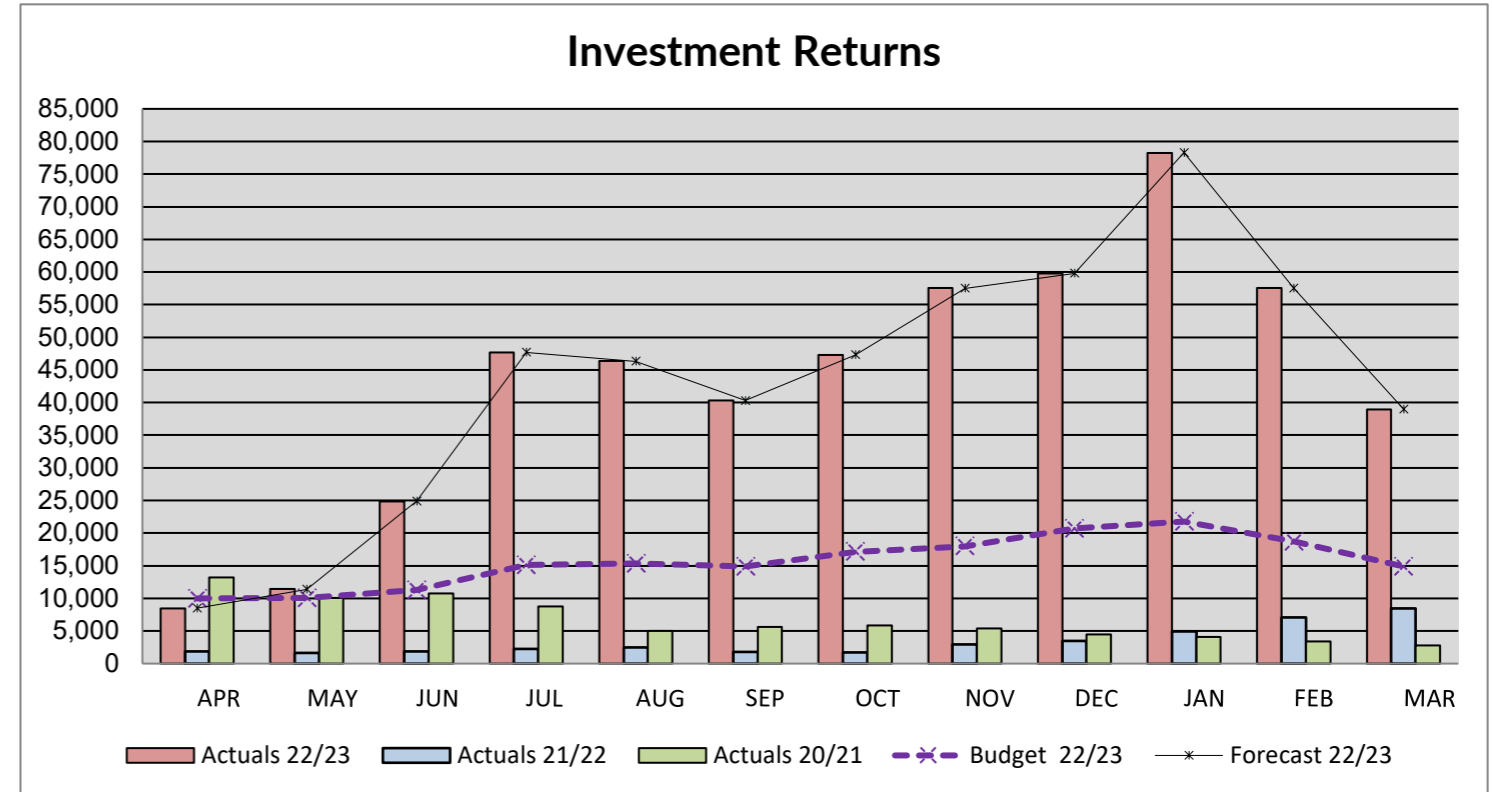
Position as at the end of March 23	Draft Outturn £'000	Annual Variance £'000	Annual Variance %
Development and Conservation			
Building Control	354	6	2%
Planning Services	2,187	194	10%
	2,541	200	9%
Finance and Investments			
Chief Executive	222	2	1%
Finance	988	(16)	-2%
Revenues and Benefits	1,706	15	1%
Strategic Property	668	60	10%
	3,584	61	2%
Cleaner and Greener			
Direct Services	4,581	213	5%
Health	669	23	4%
Licensing	494	(5)	-1%
Property	488	21	4%
Transport	683	59	9%
	6,915	312	5%
Housing and Health			
Places Housing	843	9	1%
	843	9	1%
Improvement and Innovation			
Corporate Services	1,850	41	2%
Legal and Democratic	583	(42)	-7%
Transformation and Strategy	657	(5)	-1%
Human Resources	443	23	5%
	3,534	17	0%
People and Places			
Places Communities	335	5	1%
	335	5	1%
Sub Total	17,752	603	4%
Council Wide - Vacant Posts	0	(171)	-100%
Staff Recruitment and Retention	48	0	0%
TOTAL SDC Funded Salary Costs	17,800	433	2%
Places Communities*	196	61	45%
Places Housing*	397	243	158%
Strategic Property*	121	(95)	-44%
Externally Funded Total	121	(95)	(0)
TOTAL Salary Costs	18,515	642	4%

*Externally Funded & Funded from other sources (gross figures). Overspendings here are matched by external fu

Appendix B : Staffing Stats - Position as at the end of March 2023	Budget FTE*	Staff FTE	Agency FTE	Casual FTE	March 2023 Total	February 2023 Total
Development and Conservation						
Building Control	7.00	8.00			8.00	8.00
Planning Services	40.75	35.77			35.77	35.77
Finance and Investments						
Chief Executive	1.00	1.00			1.00	1.00
Finance	17.81	17.00			17.00	17.00
Revenues and Benefits	43.78	40.78			40.78	40.78
Strategic Property	10.00	9.86			9.86	9.86
Cleaner and Greener						
Direct Services	124.68	114.28		0.23	114.51	115.53
Health	11.72	12.19			12.19	12.19
Licensing	10.59	11.80			11.80	10.80
Property	5.00	4.81			4.81	4.81
Transport	16.62	17.38			17.38	17.38
Housing and Health						
Housing	17.31	17.12			17.12	15.53
Improvement and Innovation						
Corporate Services	50.85	51.89			51.89	51.89
Legal and Democratic	7.50	6.00			6.00	6.00
Transformation and Strategy	19.35	16.35			16.35	15.35
Human Resources	9.37	8.76			8.76	8.76
People and Places						
Communities & Business	4.50	4.50		0.10	4.60	4.50
Sub Total	397.83	377.49	0.00	0.33	377.82	375.15
Externally Funded						
People & Places	3.35	3.58			3.58	3.58
People & Places - Housing	4.00	10.62			10.62	10.62
Strategic Property (Ext)	4.95	1.54			1.54	1.54
Sub total	12.30	15.74	0.00	0.00	15.74	15.74
Total	410.13	393.23	0.00	0.33	393.56	390.89
Number of staff paid in March 23: 420 permanent, 2 casuals						

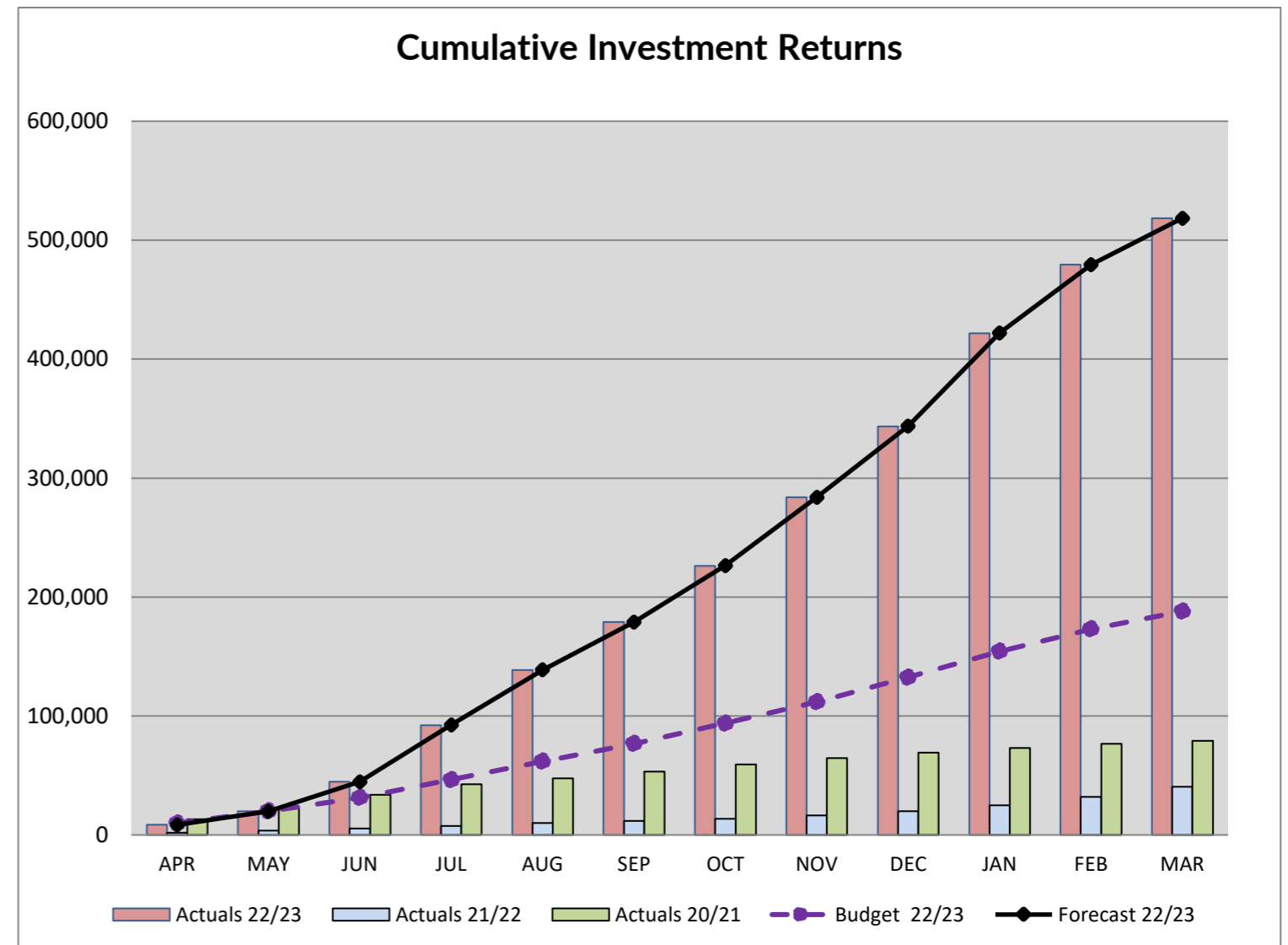
6 Investment Returns

	Actuals 20/21	Actuals 21/22	Actuals 22/23	Budget 22/23	Variance	Forecast 22/23
APR	13,190	1,900	8,467	9,994	-1,527	8,500
MAY	10,041	1,620	11,405	10,060	1,345	11,400
JUN	10,719	1,829	24,843	11,301	13,542	24,900
JUL	8,761	2,261	47,663	15,139	32,524	47,700
AUG	5,010	2,471	46,360	15,358	31,002	46,300
SEP	5,612	1,774	40,302	14,911	25,391	40,300
OCT	5,867	1,696	47,257	17,143	30,114	47,300
NOV	5,397	2,963	57,529	17,986	39,543	57,500
DEC	4,484	3,467	59,754	20,724	39,030	59,800
JAN	4,060	4,958	78,253	21,766	56,487	78,300
FEB	3,367	7,065	57,532	18,718	38,814	57,500
MAR	2,769	8,424	38,981	14,900	24,081	39,000
TOTAL	79,277	40,428	518,346	188,000	330,346	518,500



INVESTMENT RETURNS (CUMULATIVE)

	Actuals 20/21	Actuals 21/22	Actuals 22/23	Budget 22/23	Variance	Forecast 22/23
APR	13,190	1,900	8,467	9,994	-1,527	8,500
MAY	23,231	3,520	19,872	20,054	-182	19,900
JUN	33,950	5,349	44,715	31,355	13,360	44,800
JUL	42,711	7,610	92,378	46,494	45,884	92,500
AUG	47,721	10,081	138,738	61,852	76,886	138,800
SEP	53,333	11,855	179,040	76,763	102,277	179,100
OCT	59,200	13,551	226,297	93,906	132,391	226,400
NOV	64,597	16,514	283,826	111,892	171,934	283,900
DEC	69,081	19,981	343,580	132,616	210,964	343,700
JAN	73,141	24,939	421,833	154,382	267,451	422,000
FEB	76,508	32,004	479,365	173,100	306,265	479,500
MAR	79,277	40,428	518,346	188,000	330,346	518,500



BUDGET FOR 22/23 188,000
FORECAST OUTTURN 518,500

CODE:- YHAA 96900

N.B.

These are the gross interest receipts rather than the interest remaining in the General Fund

Fund Average 2.6295%
7 Day LIBID 2.0482%
3 Month LIBID 1.6545%

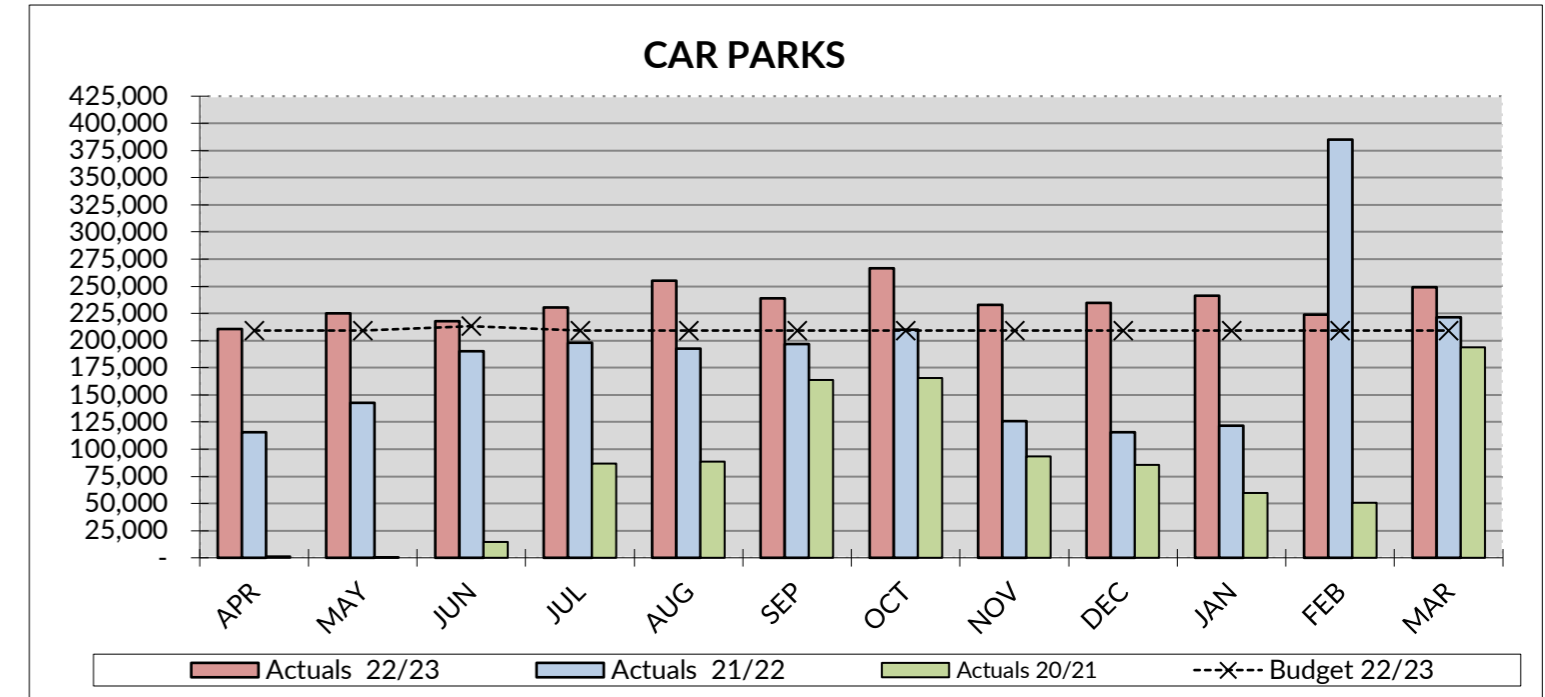
Position as at the end of March 2023 (Period 202312)	22/23 Opening Balance	Position as at the end of March 2023 (Period 202312)2	22/23 Cumulative Movement to Date
E Earmarked Reserve - Budget Stabilisation	(7,932)	(6,934)	998
E Earmarked Reserve - NNDR Safety Net Deficit Reserve	(4,280)	(4,280)	-
E Earmarked Reserve - Financial Plan	(3,356)	(3,079)	277
E Earmarked Reserve - Carry Forward Items (DAC)	(1,356)	(1,313)	42
E Earmarked Reserve - Vehicle Renewal (DAA)	(919)	(932)	(13)
E Earmarked Reserve - IT Asset Maintenance	(440)	(598)	(158)
E Earmarked Reserve - Housing & Commercial Growth Fund	(566)	(566)	-
E Earmarked Reserve - Homelessness Prevention	(536)	(541)	(5)
E Earmarked Reserve - Capital Expenditure Reserve	(500)	(500)	-
E Earmarked Reserve - Capital Financing	(328)	(492)	(164)
E Earmarked Reserve - Pension Fund Valuation Adj.	(359)	(339)	20
E Earmarked Reserve - Property Investment Strategy Maintenance Reserve	(310)	(311)	(1)
E Earmarked Reserve - Action and Development	(296)	(296)	-
E Earmarked Reserve - Local Plan/LDF	(285)	(294)	(9)
E Earmarked Reserve - Vehicle Insurance (DAZ)	(266)	(279)	(12)
E Earmarked Reserve - District Elections (DAZ)	(134)	(176)	(42)
E Earmarked Reserve - Re-organisation	-	(164)	(164)
E Earmarked Reserve - Community Infrastructure Levy Administration (CIL)	(152)	(152)	-
E Earmarked Reserve - Community Development Reserve	(166)	(147)	19
E Earmarked Reserve - NETZERO	(108)	(134)	(26)
E Earmarked Reserve - RHB repayable Assistance	(109)	(130)	(21)
E Earmarked Reserve - DWP Hsg Benefit Subsidy	(123)	(110)	13
E Earmarked Reserve - New Homes Bonus Reserve	(406)	-	406
	(22,928)	(21,768)	1,160
Other Earmarked Reserves (balances <£100k)	(539)	(444)	95
Total Earmarked Reserves	(23,467)	(22,212)	1,255
General Fund	(1,700)	(1,700)	-
Total Reserves	(25,167)	(23,912)	1,255

Capital Outturn is currently be finalised

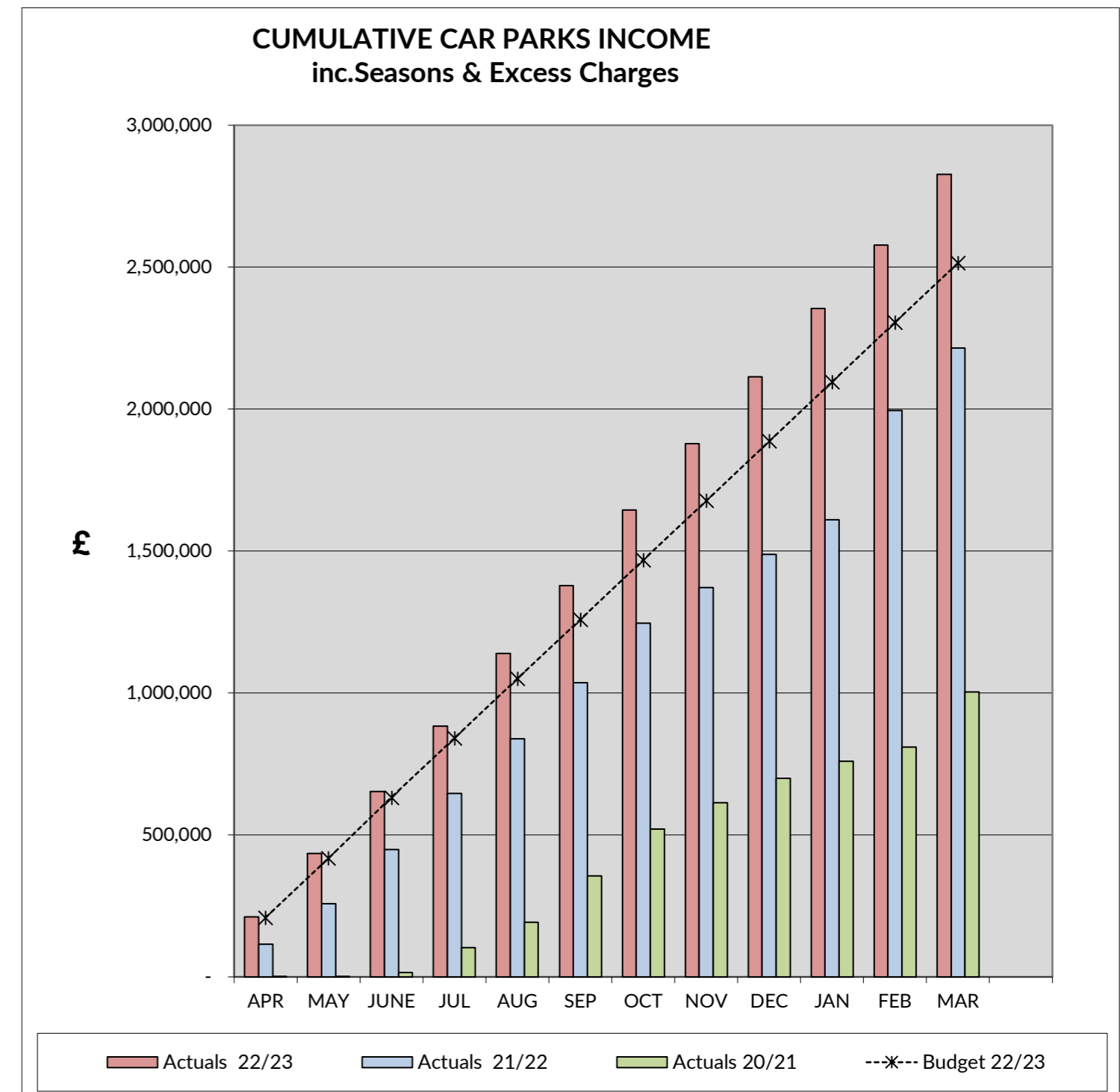
Appendix B : Income Graphs Summary

	ACTUAL	Previous Year comparatives	Budget YTD	Variance YTD · brackets show underachieve ment	Annual Budget
Car Parks	2,827,522	2,215,818	2,514,782	312,740	2,514,782
Car Parking - On Street	966,923	807,835	790,304	176,619	790,304
Off-Street Enforcement	215,803	195,407	127,624	88,179	127,624
Licensing Regime	116,037	121,848	123,349	(7,312)	123,349
Taxis	135,041	123,162	159,936	(24,895)	159,936
Land Charges	112,767	154,144	222,292	(109,525)	222,292
Planning - Development Management	1,210,246	1,067,348	1,016,072	194,174	1,016,072
Building Control	539,894	502,536	520,484	19,410	520,484
Total	6,124,233	5,188,098	5,474,843	649,390	5,474,843

Appendix B: CAR PARKS (HWCARPK)	Actuals 20/21	Actuals 21/22	Actuals 22/23	Increase / (decrease) from 21/22 to 22/23	Budget 22/23	Variance (Budget-Actuals)	Manager's Forecast
APR	1,513	115,730	210,882	95,151	209,232	1,650	-
MAY	158	142,691	224,840	82,149	209,232	15,608	-
JUN	14,588	190,284	217,774	27,490	213,232	4,542	-
JUL	86,759	198,274	230,741	32,467	209,232	21,509	-
AUG	88,754	192,326	255,282	62,957	209,232	46,051	-
SEP	163,789	196,998	239,148	42,150	209,232	29,916	-
OCT	165,320	209,840	266,643	56,804	209,232	57,411	-
NOV	93,081	125,825	232,942	107,117	209,232	23,710	-
DEC	85,779	115,877	234,867	118,989	209,232	25,635	-
JAN	59,945	121,754	241,450	119,696	209,232	32,218	-
FEB	50,624	385,058	223,678	(161,380)	209,232	14,447	-
MAR	193,889	221,161	249,274	28,113	209,232	40,042	313,301
Total	1,004,200	2,215,818	2,827,522	611,703	2,514,782	312,740	313,301

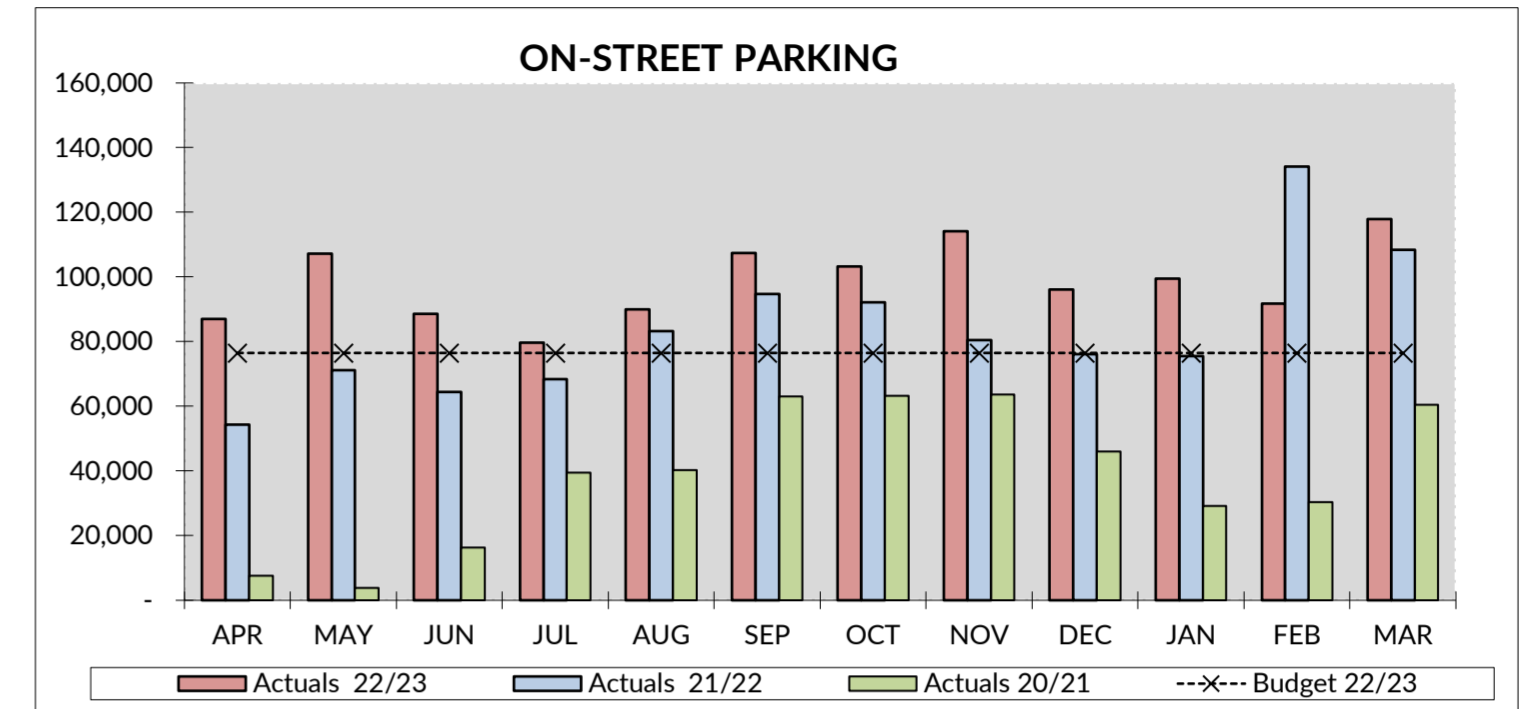


CAR PARKS (CUMULATIVE)	Actuals 20/21	Actuals 21/22	Actuals 22/23	Increase / (decrease) from 21/22 to 22/23	Budget 22/23	Variance (Budget-Actuals)	Manager's Forecast
APR	1,513	115,730	210,882	95,151	209,232	1,650	-
MAY	1,671	258,422	435,722	177,301	418,464	17,258	-
JUNE	16,260	448,706	653,496	204,790	631,696	21,801	-
JUL	103,018	646,980	884,237	237,257	840,927	43,310	-
AUG	191,772	839,306	1,139,520	300,214	1,050,159	89,360	-
SEP	355,561	1,036,304	1,378,668	342,364	1,259,391	119,277	-
OCT	520,882	1,246,144	1,645,311	399,167	1,468,623	176,688	-
NOV	613,963	1,371,968	1,878,253	506,284	1,677,855	200,398	-
DEC	699,741	1,487,846	2,113,119	625,274	1,887,087	226,033	-
JAN	759,687	1,609,600	2,354,570	744,970	2,096,318	258,251	-
FEB	810,311	1,994,658	2,578,248	583,590	2,305,550	272,698	-
MAR	1,004,200	2,215,818	2,827,522	611,703	2,514,782	312,740	313,301

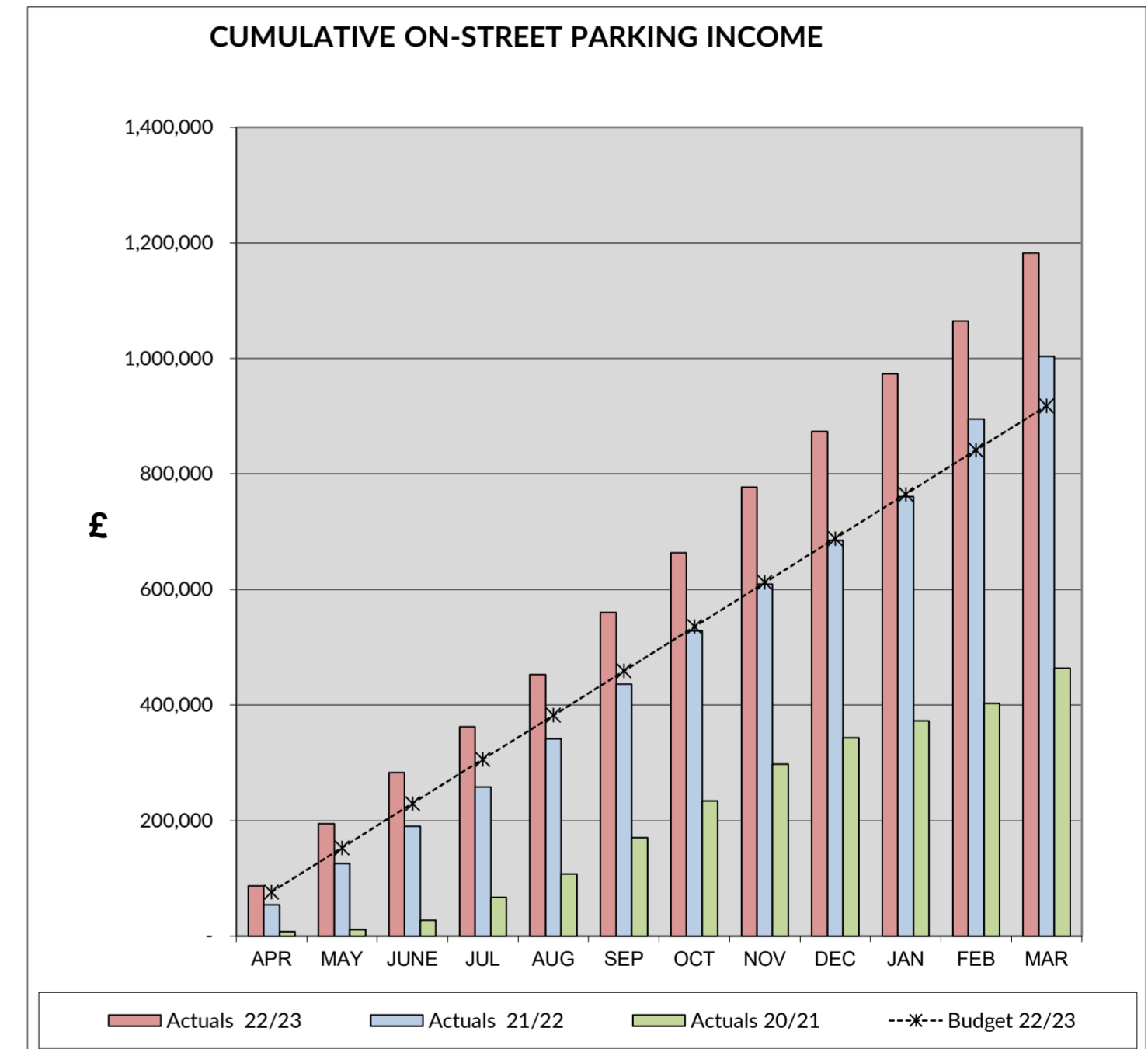


CUMULATIVE BREAKDOWN - HWCARPK	Code	Actual (Cumulative)	Budget	(Monthly)
DAY TICKETS	3300	2,538,424	2,166,924	234,074
EXCESS / PENALTY CHARGES	***1/**3			
SEASON TICKETS	3310, ***2	267,857	318,298	13,640
SEASON TICKET CAR PARK	3310			
OTHER	9999, 34**	914	7,129	309
WAIVERS	3404			-
RENT	86**	20,326	19,000	1,250
Business Permits	3406 /3408			
Other				3,431
Total		2,827,522	2,514,782	249,274

Appendix B: ON-STREET PARKING (HWDCRIM / HWENFORC)	Actuals 20/21	Actuals 21/22	Actuals 22/23	Increase / (decrease) from 21/22 to 22/23	Budget 22/23	Variance (Budget-Actuals)	Manager's Forecast
APR	7,676	54,350	87,024	32,674	76,494	10,530	-
MAY	3,884	71,258	107,176	35,918	76,494	30,682	-
JUN	16,355	64,364	88,652	24,288	76,494	12,158	-
JUL	39,461	68,471	79,690	11,220	76,494	3,196	-
AUG	40,276	83,237	90,070	6,833	76,494	13,576	-
SEP	63,135	94,718	107,460	12,742	76,494	30,966	-
OCT	63,193	92,091	103,196	11,105	76,494	26,702	-
NOV	63,639	80,534	114,098	33,563	76,494	37,604	-
DEC	46,090	76,142	96,176	20,035	76,494	19,682	-
JAN	29,146	75,481	99,546	24,065	76,494	23,052	-
FEB	30,326	134,205	91,808	(42,397)	76,494	15,314	-
MAR	60,489	108,390	117,828	9,438	76,494	41,334	246,000
Total	463,670	1,003,242	1,182,726	179,484	917,928	264,798	246,000

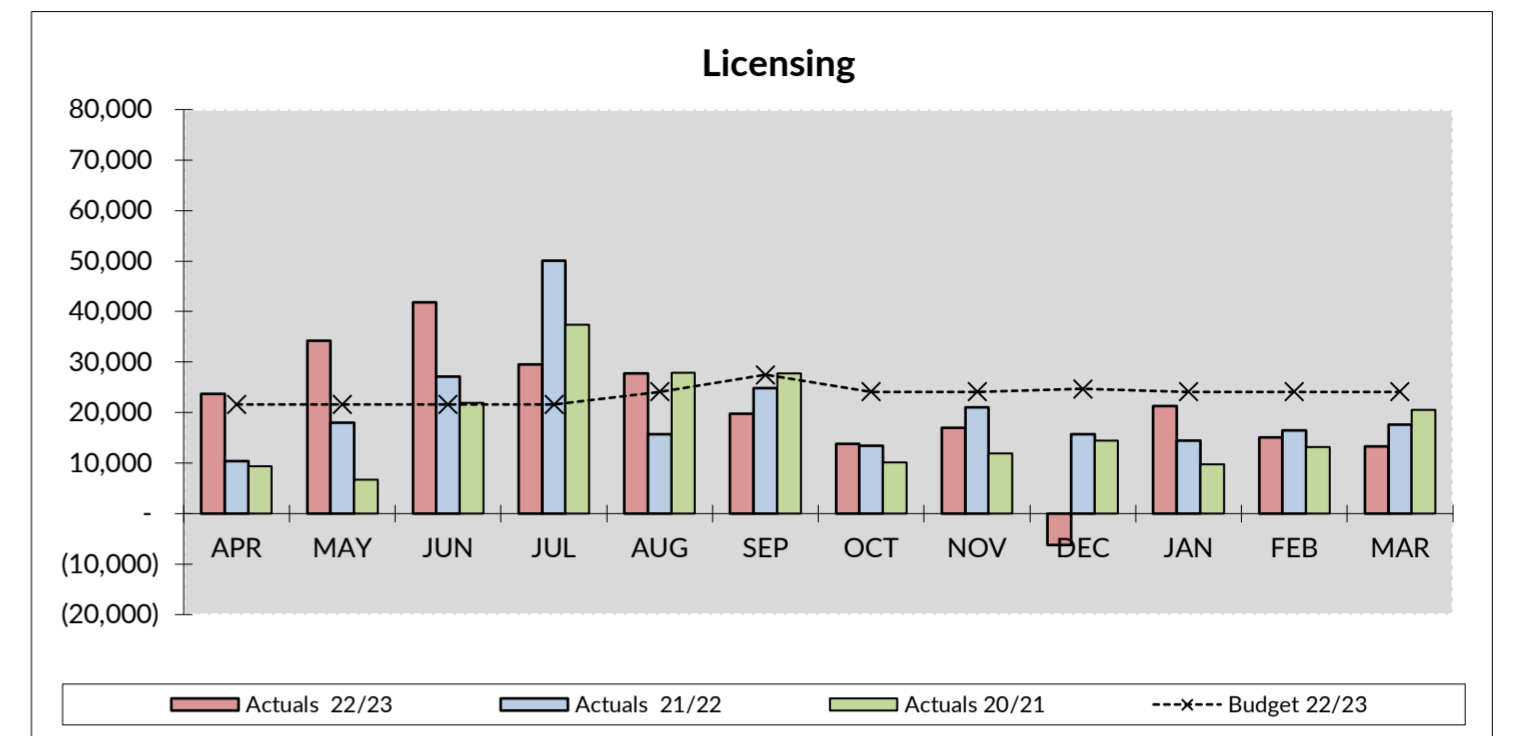


ON-STREET PARKING (CUMULATIVE)	Actuals 20/21	Actuals 21/22	Actuals 22/23	Increase / (decrease) from 21/22 to 22/23	Budget 22/23	Variance (Budget-Actuals)	Manager's Forecast
APR	7,676	54,350	87,024	32,674	76,494	10,530	-
MAY	11,560	125,609	194,200	68,591	152,988	41,212	-
JUNE	27,915	189,972	282,852	92,880	229,482	53,370	-
JUL	67,376	258,443	362,542	104,099	305,976	56,566	-
AUG	107,652	341,680	452,613	110,932	382,470	70,143	-
SEP	170,787	436,399	560,073	123,674	458,964	101,109	-
OCT	233,980	528,490	663,269	134,780	535,458	127,811	-
NOV	297,619	609,024	777,367	168,343	611,952	165,415	-
DEC	343,709	685,166	873,544	188,378	688,446	185,098	-
JAN	372,855	760,646	973,089	212,443	764,940	208,150	-
FEB	403,181	894,852	1,064,898	170,046	841,434	223,464	-
MAR	463,670	1,003,242	1,182,726	179,484	917,928	264,798	246,000

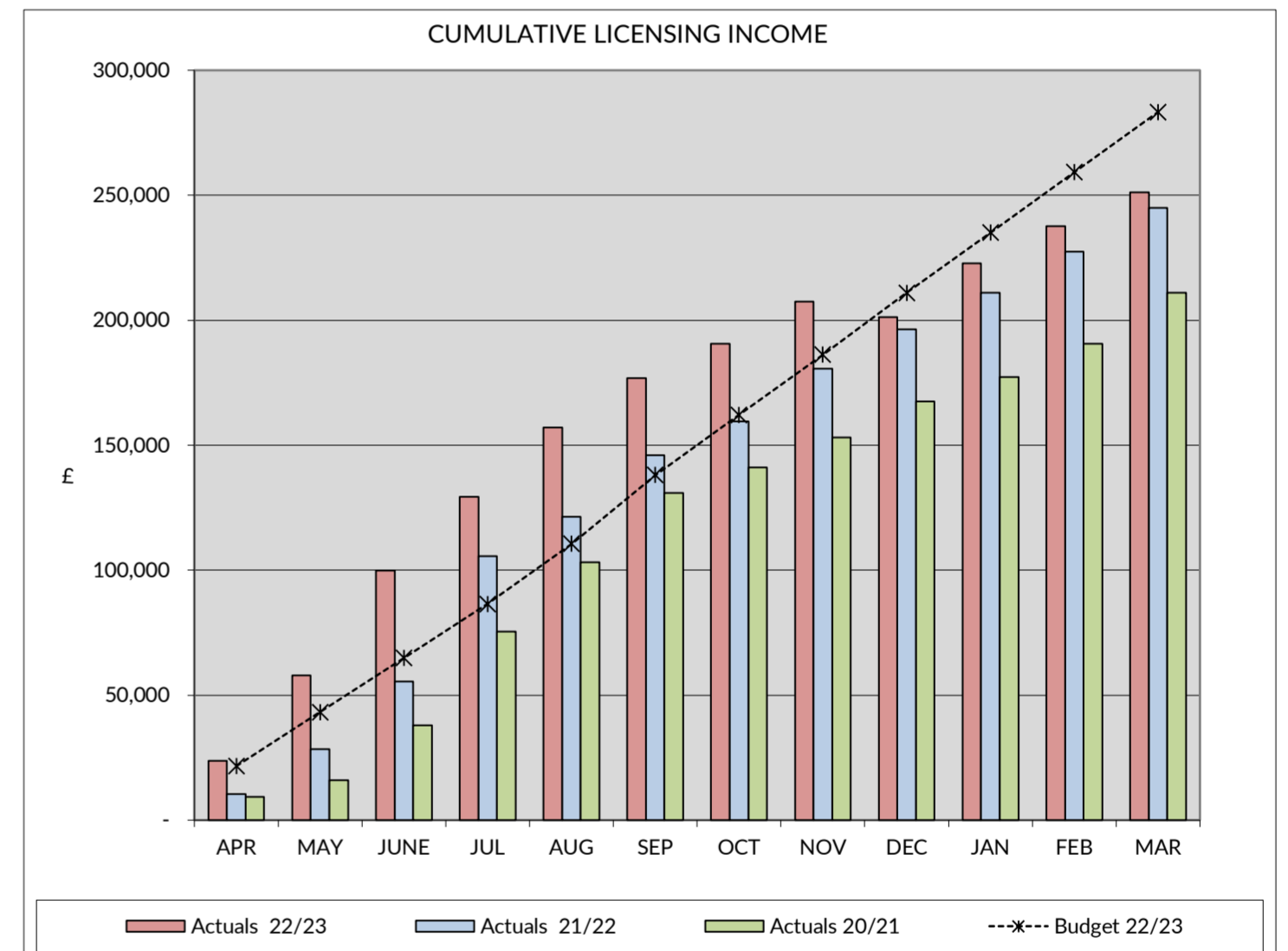


CUMULATIVE BREAKDOWN - HWDCRIM / HWENFORC	Code	Actual (Cumulative)	Budget	(Monthly)
ON STREET PARKING	3300	574,766	485,304	57,378
PENALTY NOTICES	3403	469,386	291,309	49,224
WAIVERS	3404	29,693	11,880	3,181
Driveway Access Protection Lines	3405	875	-	75
RESIDENTS PERMITS	3406	102,540	57,024	7,570
BUSINESS PERMITS	3408	3,543	72,411	90
OTHER	9999	1,923	-	309
Total		1,182,726	917,928	117,827

Appendix B: Licensing (EHLICREG & DSTAXIL)				Increase /	Variance		Manager's Forecast
	Actuals 20/21	Actuals 21/22	Actuals 22/23	(decrease) from 21/22 to 22/23	(Budget- Actuals)	Budget 22/23	
APR	9,404	10,356	23,747	13,391	2,139	21,608	-
MAY	6,655	18,021	34,255	16,234	12,647	21,608	-
JUN	21,969	27,128	41,816	14,688	20,208	21,608	-
JUL	37,346	50,067	29,492	(20,574)	7,884	21,608	-
AUG	27,847	15,709	27,787	12,078	3,680	24,108	-
SEP	27,783	24,814	19,713	(5,101)	(7,790)	27,503	-
OCT	10,099	13,479	13,797	318	(10,311)	24,108	-
NOV	11,939	21,101	16,939	(4,162)	(7,169)	24,108	-
DEC	14,460	15,776	(6,238)	(22,014)	(30,941)	24,703	-
JAN	9,782	14,483	21,352	6,869	(2,756)	24,108	-
FEB	13,232	16,499	15,078	(1,422)	(9,030)	24,108	-
MAR	20,550	17,577	13,341	(4,237)	(10,767)	24,108	24,098
Total	211,066	245,010	251,078	6,069	(32,207)	283,285	24,098

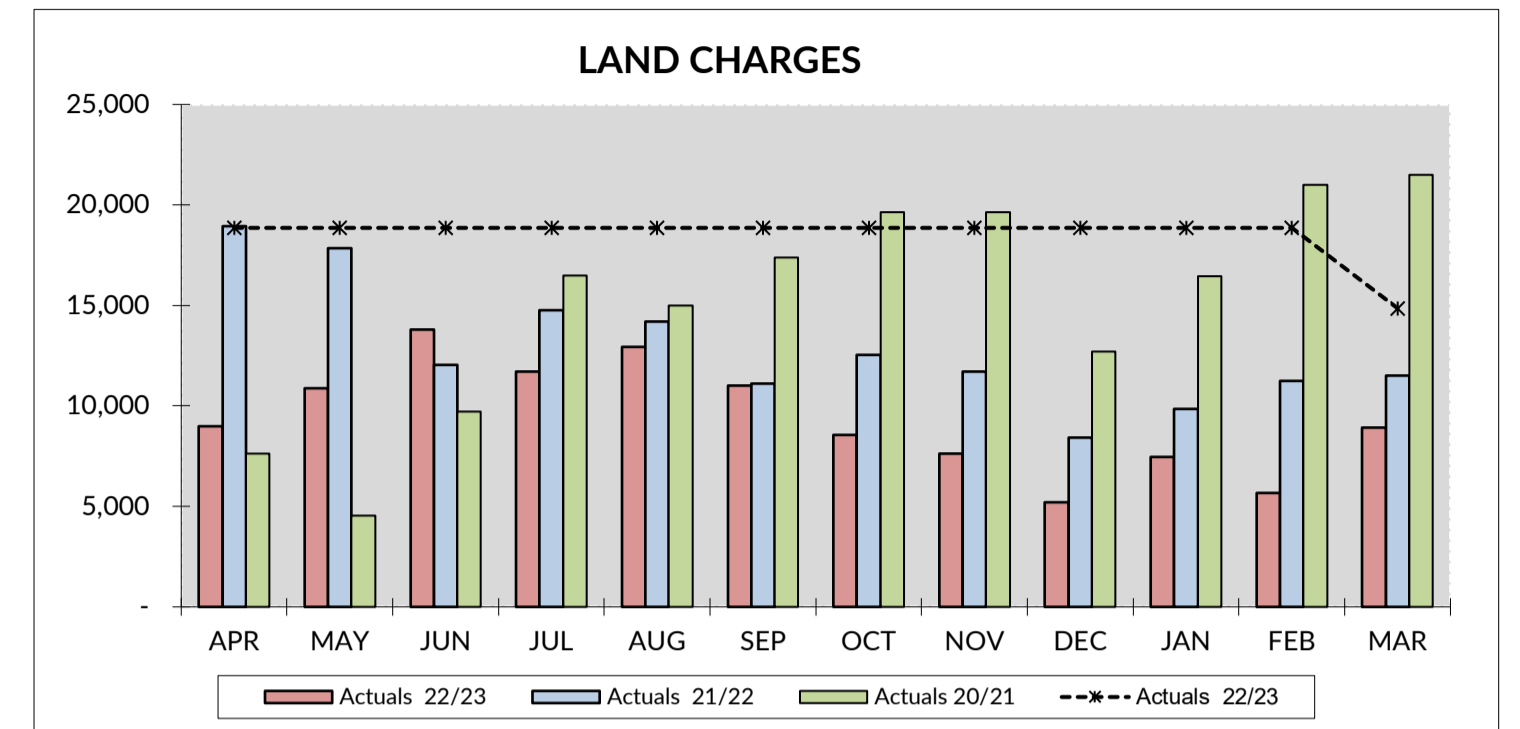


Licensing (CUMULATIVE)				Increase /	Variance		Manager's Forecast
	Actuals 20/21	Actuals 21/22	Actuals 22/23	(decrease) from 21/22 to 22/23	(Budget- Actuals)	Budget 22/23	
APR	9,404	10,356	23,747	13,391	2,139	21,608	-
MAY	16,059	28,377	58,002	29,625	14,786	43,216	-
JUNE	38,028	55,505	99,818	44,313	34,994	64,824	-
JUL	75,374	105,572	129,310	23,738	42,878	86,432	-
AUG	103,221	121,281	157,098	35,817	46,558	110,540	-
SEP	131,004	146,095	176,811	30,716	38,768	138,042	-
OCT	141,103	159,573	190,607	31,034	28,457	162,150	-
NOV	153,042	180,675	207,547	26,872	21,288	186,258	-
DEC	167,502	196,450	201,308	4,858	(9,653)	210,961	-
JAN	177,284	210,933	222,660	11,727	(12,409)	235,069	-
FEB	190,516	227,433	237,738	10,305	(21,439)	259,177	-
MAR	211,066	245,010	251,078	6,069	(32,207)	283,285	24,098

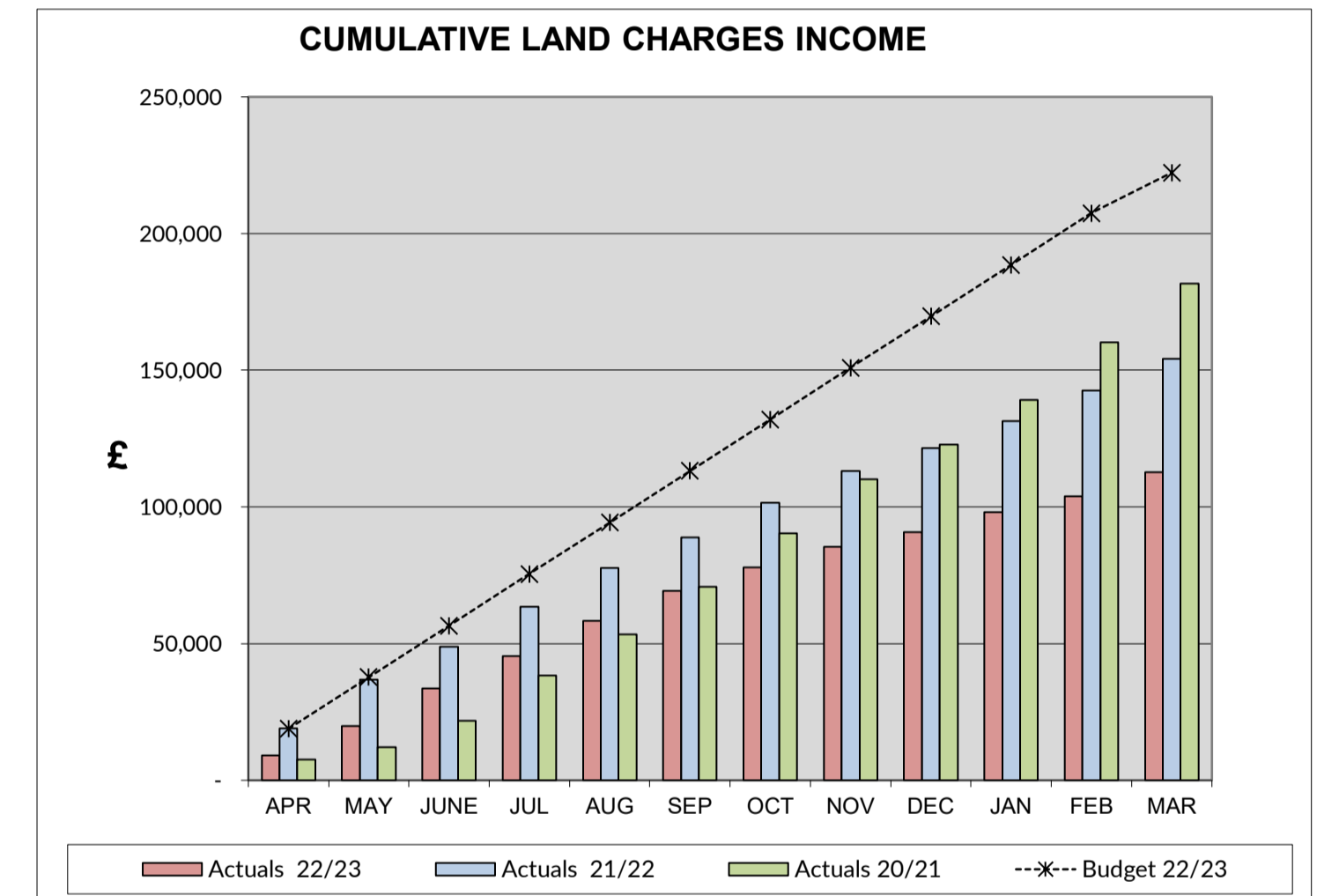


CUMULATIVE BREAKDOWN - EHLICREG/DSTAXIL	Code	Actual (Cumulative)	Budget	(Monthly)
Pre-application advice	EHLICREG/2189	86	-	-
Personal Licences	EHLICREG/2190	2,382	2,220	412
Premises Licence Annual Fee/Premises New/Premises Variation	EHLICREG/2192/21	96,144	104,720	3,822
Temporary Event Notice	EHLICREG/2193	9,849	8,211	861
Gambling Act Permits/Lottery	EHLICREG/2196/71	6,260	7,603	890
Other	9999	(720)	-	(180)
Pavement Licence	EHLICREG/2222	700	-	-
Scrap Metal Dealers	EHLICREG/2241	1,337	595	-
Taxi Licensing	94300/DSTAXIL	109,760	159,936	5,653
Other	94300/DSTAXIL/99	25,281	-	1,883
Total		251,078	283,285	13,341

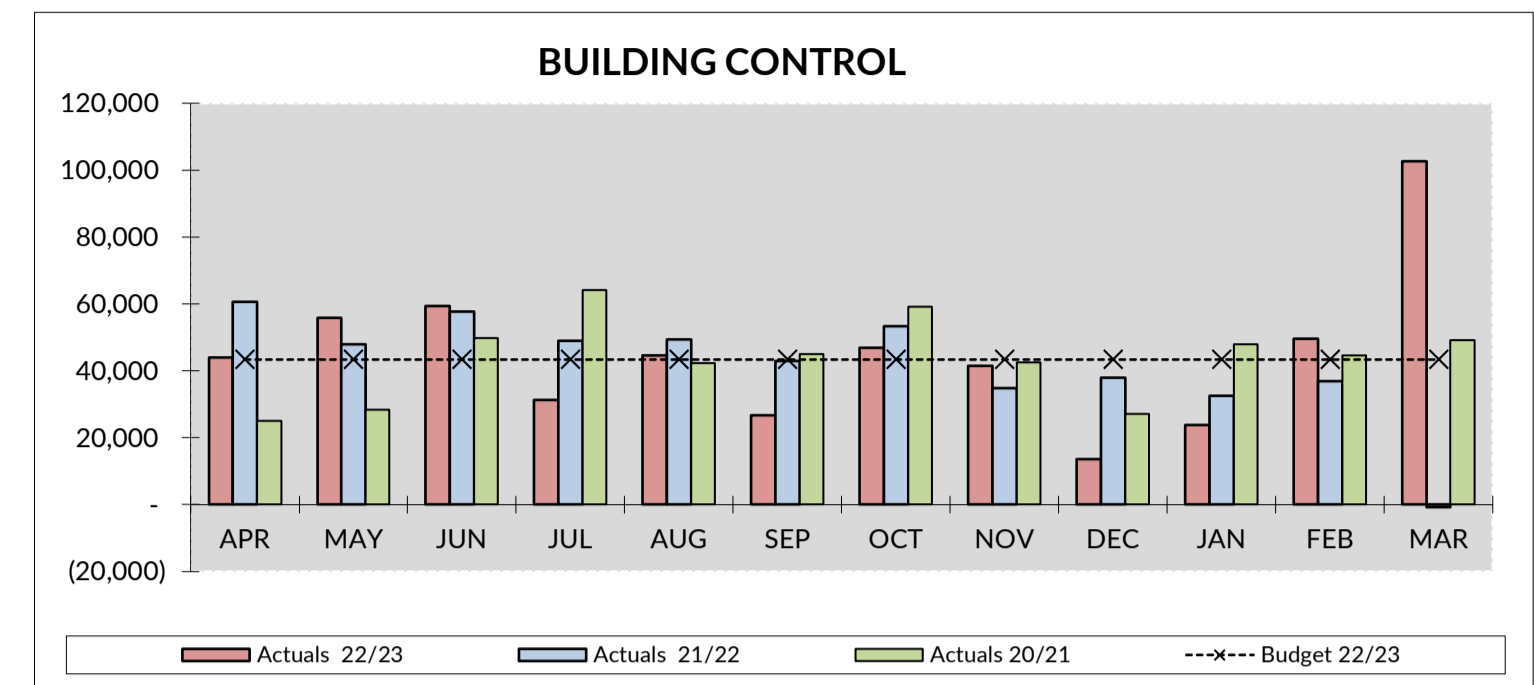
Appendix B: LAND CHARGES (LPLNDCH)				Increase / (decrease) from 21/22 to 22/23	Budget 22/23	Variance (Budget- Manager's Actuals) Forecast	
	Actuals 20/21	Actuals 21/22	Actuals 22/23				
APR	7,630	18,930	8,992	(9,938)	18,858	(9,866)	-
MAY	4,532	17,846	10,870	(6,976)	18,858	(7,988)	-
JUN	9,717	12,054	13,787	1,733	18,858	(5,071)	-
JUL	16,500	14,749	11,694	(3,055)	18,858	(7,163)	-
AUG	14,999	14,184	12,946	(1,238)	18,858	(5,911)	-
SEP	17,377	11,125	11,016	(109)	18,858	(7,842)	-
OCT	19,628	12,546	8,560	(3,987)	18,858	(10,298)	-
NOV	19,636	11,699	7,642	(4,057)	18,858	(11,216)	-
DEC	12,692	8,422	5,213	(3,209)	18,858	(13,644)	-
JAN	16,441	9,857	7,471	(2,386)	18,858	(11,387)	-
FEB	20,998	11,230	5,661	(5,569)	18,858	(13,196)	-
MAR	21,489	11,502	8,915	(2,587)	14,858	(5,942)	(105,000)
Total	181,639	154,144	112,767	(41,377)	222,292	(109,525)	(105,000)



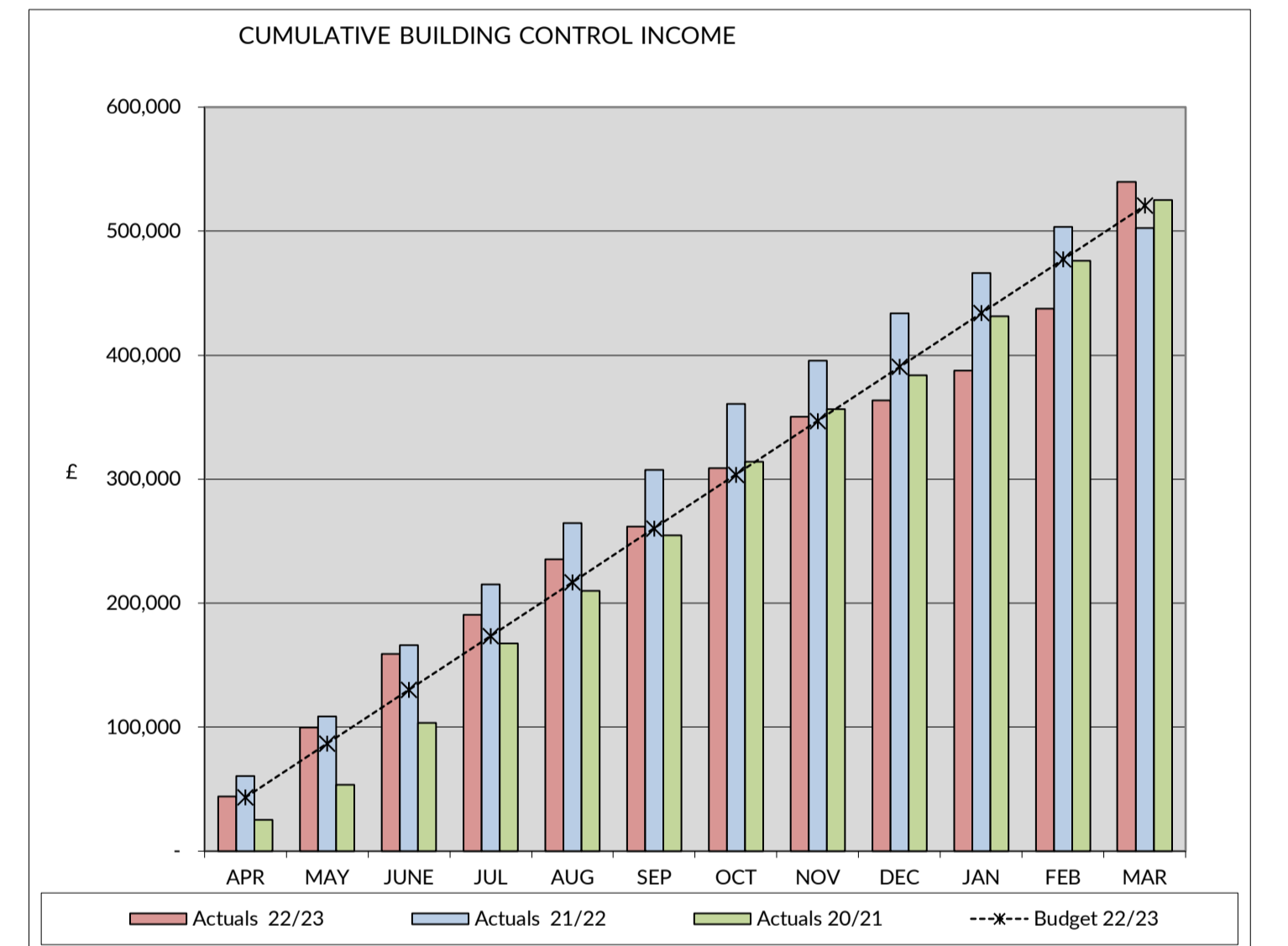
LAND CHARGES (CUMULATIVE)				Increase / (decrease) from 21/22 to 22/23	Budget 22/23	Variance (Budget- Manager's Actuals) Forecast	
	Actuals 20/21	Actuals 21/22	Actuals 22/23				
APR	7,630	18,930	8,992	(9,938)	18,858	(9,866)	
MAY	12,162	36,776	19,862	(16,914)	37,715	(17,854)	
JUNE	21,879	48,830	33,649	(15,181)	56,573	(22,924)	
JUL	38,379	63,579	45,343	(18,236)	75,431	(30,088)	
AUG	53,378	77,763	58,289	(19,474)	94,288	(35,999)	
SEP	70,755	88,888	69,305	(19,583)	113,146	(43,841)	
OCT	90,383	101,435	77,865	(23,570)	132,004	(54,139)	
NOV	110,019	113,133	85,506	(27,627)	150,861	(65,355)	
DEC	122,711	121,555	90,719	(30,836)	169,719	(79,000)	
JAN	139,152	131,412	98,190	(33,222)	188,577	(90,386)	
FEB	160,150	142,642	103,852	(38,790)	207,434	(103,582)	
MAR	181,639	154,144	112,767	(41,377)	222,292	(109,525)	(105,000)



Appendix B: BUILDING CONTROL (DVBCFEE)	Increase / (decrease) from				Variance (Budget-Actuals)	Manager's Forecast	
	Actuals 20/21	Actuals 21/22	Actuals 22/23	21/22 to 22/23 Budget 22/23			
APR	25,107	60,545	44,057	(16,488)	43,374	683	-
MAY	28,305	47,988	55,758	7,770	43,374	12,385	-
JUN	49,857	57,741	59,365	1,624	43,374	15,991	-
JUL	64,205	48,928	31,337	(17,591)	43,374	(12,037)	-
AUG	42,367	49,476	44,627	(4,848)	43,374	1,254	-
SEP	44,930	42,851	26,627	(16,225)	43,374	(16,747)	-
OCT	59,144	53,334	46,897	(6,437)	43,374	3,523	-
NOV	42,429	34,743	41,421	6,678	43,374	(1,952)	-
DEC	27,203	38,039	13,617	(24,423)	43,374	(29,757)	-
JAN	47,838	32,591	23,827	(8,764)	43,374	(19,546)	-
FEB	44,709	36,979	49,699	12,720	43,374	6,326	-
MAR	49,136	(680)	102,662	103,341	43,374	59,288	(46,204)
Total	525,230	502,536	539,894	37,357	520,484	19,410	(46,204)

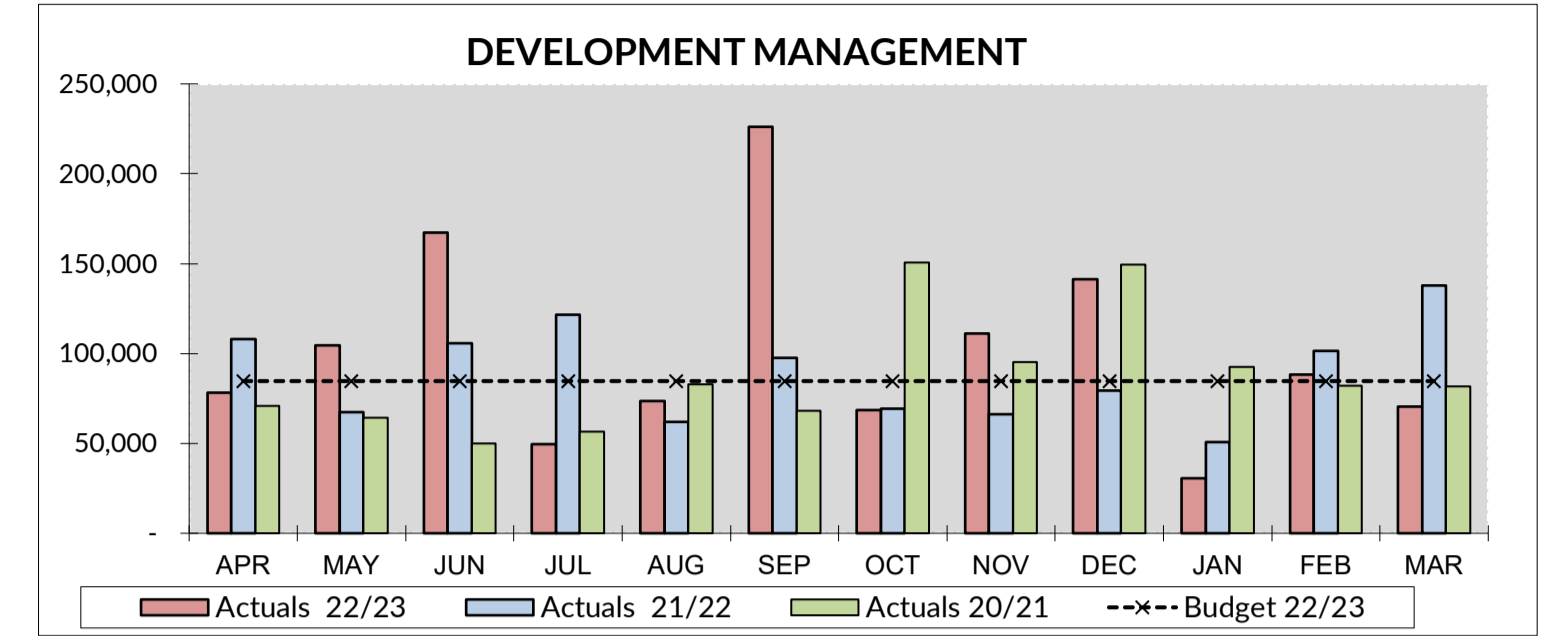


BUILDING CONTROL (CUMULATIVE)	Increase / (decrease) from				Variance (Budget-Actuals)	Manager's Forecast	
	Actuals 20/21	Actuals 21/22	Actuals 22/23	21/22 to 22/23 Budget 22/23			
APR	25,107	60,545	44,057	(16,488)	43,374	683	-
MAY	53,412	108,533	99,815	(8,718)	86,747	13,068	-
JUNE	103,269	166,274	159,180	(7,094)	130,121	29,059	-
JUL	167,474	215,202	190,517	(24,685)	173,495	17,022	-
AUG	209,841	264,678	235,144	(29,534)	216,868	18,276	(46,204)
SEP	254,771	307,529	261,771	(45,758)	260,242	1,529	-
OCT	313,915	360,863	308,667	(52,195)	303,616	5,052	-
NOV	356,344	395,606	350,089	(45,517)	346,989	3,099	-
DEC	383,547	433,645	363,705	(69,940)	390,363	(26,658)	-
JAN	431,385	466,236	387,533	(78,704)	433,737	(46,204)	-
FEB	476,094	503,216	437,232	(65,984)	477,110	(39,879)	-
MAR	525,230	502,536	539,894	37,357	520,484	19,410	(46,204)

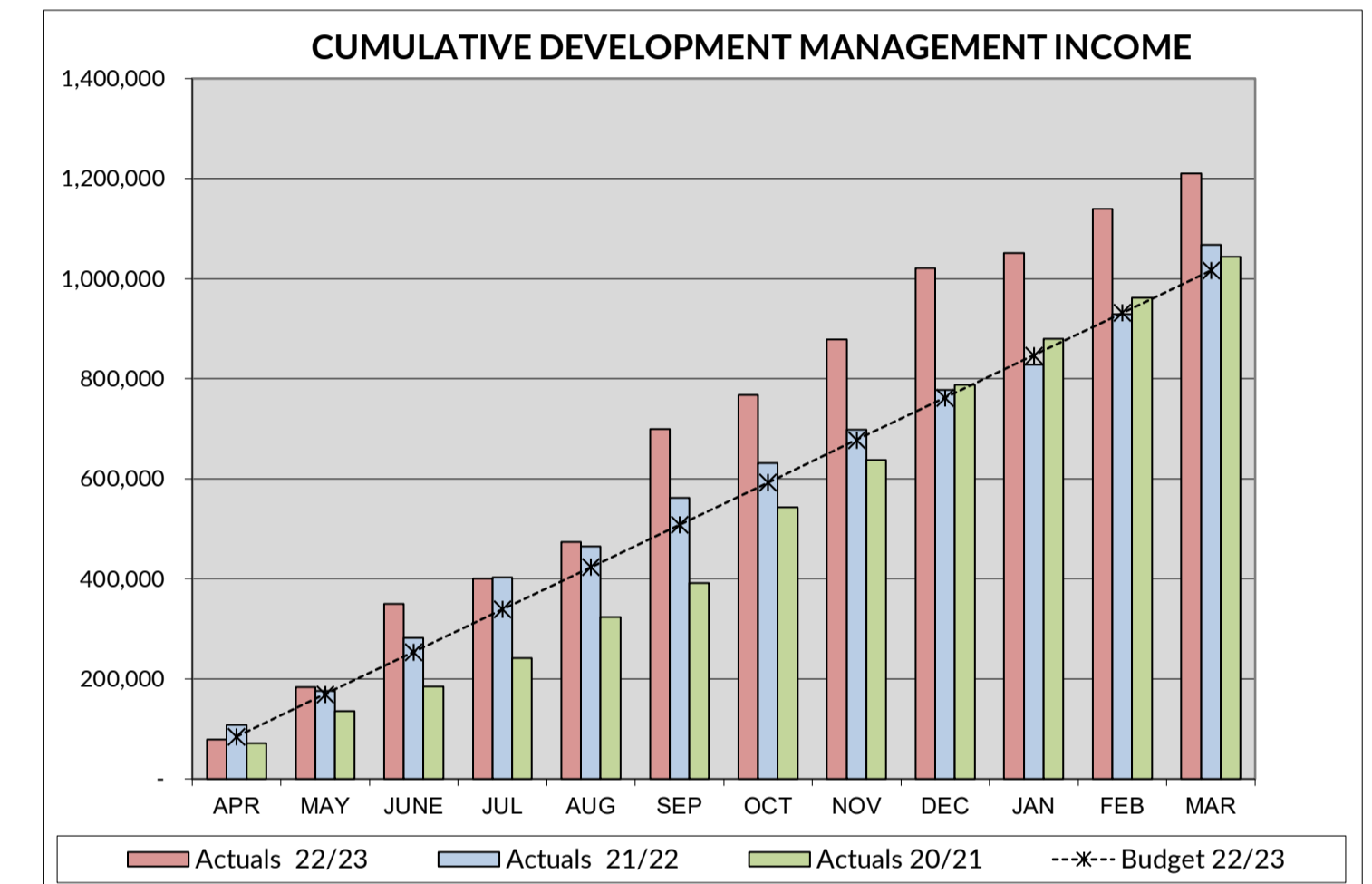


CUMULATIVE BREAKDOWN	Code	Actual (Cumulative)	Budget	(Monthly)
Plan Fee	3066	306,933	324,893	33,063
Inspection Fee	3067	174,498	195,591	15,410
Other	9999	58,462	-	54,189
New Burdens Grant	3905	0	-	-
Total		539,894	520,484	102,662

Appendix B: DEVELOPMENT MANAGEMENT (DVDEVCT/DVDEVRND)				Increase / (decrease) from	Variance (Budget-Actuals)		Manager's Forecast
	Actuals 20/21	Actuals 21/22	Actuals 22/23	21/22 to 22/23	Budget 22/23	Actuals	
APR	70,765	108,220	78,359	(29,862)	84,673	(6,314)	-
MAY	64,358	67,370	104,712	37,343	84,673	20,040	-
JUN	49,790	105,814	167,284	61,470	84,673	82,611	-
JUL	56,443	121,474	49,510	(71,964)	84,673	(35,163)	-
AUG	82,700	61,771	73,509	11,739	84,673	(11,163)	-
SEP	68,065	97,539	226,234	128,696	84,673	141,561	-
OCT	150,748	69,405	68,366	(1,039)	84,673	(16,307)	-
NOV	95,145	66,081	110,993	44,911	84,673	26,320	-
DEC	149,560	79,495	141,473	61,978	84,673	56,800	-
JAN	92,513	50,807	30,762	(20,045)	84,673	(53,911)	-
FEB	81,896	101,458	88,437	(13,021)	84,673	3,764	-
MAR	81,833	137,915	70,607	(67,308)	84,673	(14,065)	201,772
Total	1,043,816	1,067,348	1,210,246	142,899	1,016,072	194,174	201,772



DEVELOPMENT MANAGEMENT (CUMULATIVE)				Increase / (decrease) from	Variance (Budget-Actuals)		Manager's Forecast
	Actuals 20/21	Actuals 21/22	Actuals 22/23	21/22 to 22/23	Budget 22/23	Actuals	
APR	70,765	108,220	78,359	(29,862)	84,673	(6,314)	-
MAY	135,123	175,590	183,071	7,481	169,345	13,726	-
JUNE	184,913	281,404	350,355	68,951	254,018	96,337	-
JUL	241,356	402,878	399,865	(3,013)	338,691	61,174	-
AUG	324,056	464,648	473,375	8,726	423,363	50,011	-
SEP	392,121	562,187	699,609	137,422	508,036	191,573	-
OCT	542,869	631,592	767,975	136,383	592,709	175,266	-
NOV	638,014	697,673	878,967	181,294	677,381	201,586	-
DEC	787,574	777,168	1,020,440	243,272	762,054	258,386	-
JAN	880,087	827,975	1,051,202	223,227	846,727	204,475	-
FEB	961,983	929,433	1,139,639	210,206	931,399	208,240	-
MAR	1,043,816	1,067,348	1,210,246	142,899	1,016,072	194,174	201,772



CUMULATIVE BREAKDOWN: DVDEVCT/DVDEVRND				
Code	Actual (Cumulative)	Budget	(Monthly)	
Planning Application Fees	1,118,329	899,129	62,993	
Other	(75)	9,072	0	
Planning Performance Agreements	-	0	(5,000)	
Pre-application Fees	1,375	0	0	
Pre-application Fees	76,551	95,603	6,175	
Monitoring Fees	14,066	12,268	6,439	
RECH-Other A/C'S				
Total	1,210,246	1,016,072	70,607	

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FINANCIAL PERFORMANCE INDICATORS 2022/23 - TO THE END OF MARCH 2023

Finance & Investment Advisory Committee - 19 June 2023

Report of: Deputy Chief Executive and Chief Officer - Finance and Trading

Status: For Consideration

Key Decision: No

Executive Summary: This report sets out the internally agreed Financial Performance Indicators

This report support the Key Aim of: effective management of the Council's resources.

Portfolio Holder: Cllr. Kevin Maskell

Contact Officers: Alan Mitchell, Ext.7483

Adrian Rowbotham Ext. 7153

Recommendation to Finance & Investment Committee:

- a) That the report be noted

Reason for recommendation:

This recommendation supports the sound control of the Councils finances.

Agenda Item 10

Introduction and Background

- 1 This report presents figures on nine internally set performance indicators covering activities that support information provided in the regular financial monitoring statements.
- 2 Information is provided on targets for the financial year.
- 3 Use of these indicators assists management in highlighting areas where performance has an impact on the financial outturn for the authority.

Key Implications

Financial

None.

Legal Implications and Risk Assessment Statement.

There are no legal or human rights issues.

Equality Assessment

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

Net Zero Implications

The decisions recommended through this paper have a remote or low relevance to the council's ambition to be Net Zero by 2030. There is no perceived impact regarding either an increase or decrease in carbon emissions in the district, or supporting the resilience of the natural environment.

Appendices




Appendix A - Performance Indicators


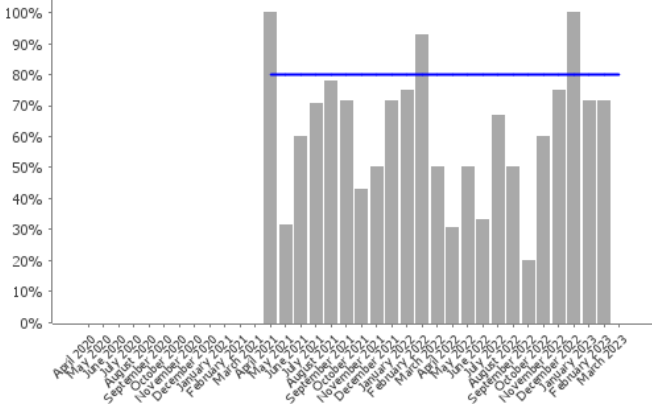

Background Papers

None

Adrian Rowbotham, Deputy Chief Executive and Chief Officer - Finance and Trading


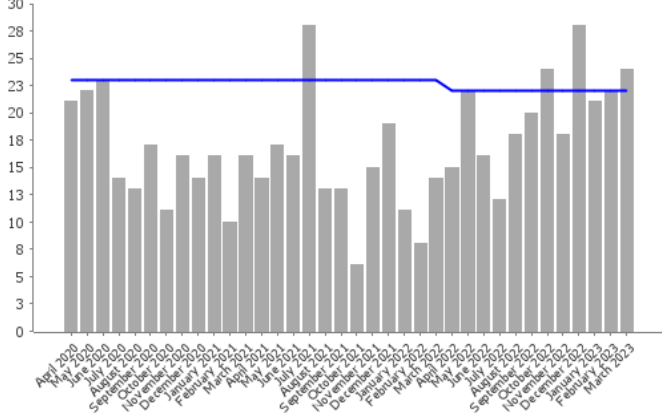


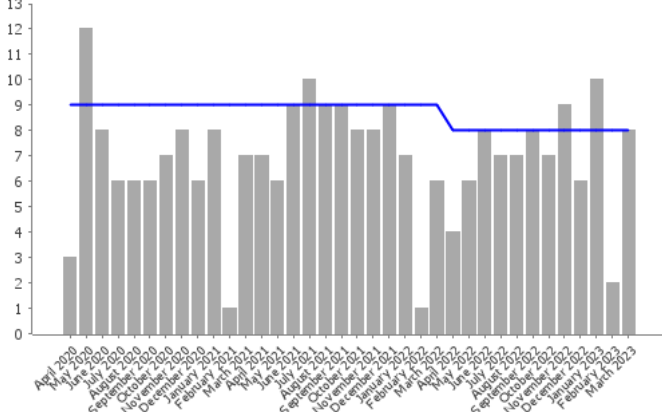

Finance & Investment Advisory Committee - Performance report

Status	Colour	Details
	Green	At or above target
	Amber	Less than 10% below target
	Red	10% or more below target

Code	Description	Current Value	Current Target	Current Status	Performance Chart	Year to Date Value 2022/23	Year to Date Target 2022/23	Year to Date Status	Commentary
LPI_A UL1	Sevenoaks: Audit actions fully implemented within agreed timescales	71.4%	80%			55.4%	80%		<p>This KPI is set using expected delivery however where those actions are delayed they show an achievement compared to target. Internal Audit are working with SMT to implement robust deadlines for 'High' and 'Medium' priority actions. There are currently 2 outstanding actions</p>

Code	Description	Current Value	Current Target	Current Status	Performance Chart	Year to Date Value 2022/23	Year to Date Target 2022/23	Year to Date Status	Commentary
LPI_B R 04	The percentage of business rates collected in-year (Cumulative)	96.5%	95%	✔		96.5%	95%	✔	
LPI_C T 04	The percentage of council tax collected in-year (cumulative)	98.3%	98.6%	⚠		98.3%	98.6%	⚠	

Code	Description	Current Value	Current Target	Current Status	Performance Chart	Year to Date Value 2022/23	Year to Date Target 2022/23	Year to Date Status	Commentary
LPI_FS 001	The percentage of undisputed invoices paid within 30 days or agreed terms	99.6%	99%	✔		99.2%	99%	✔	
LPI_FS 003	Sundry debts outstanding more than 60 days	£31,113	£40,000	✔		£31,113	£40,000	✔	

Code	Description	Current Value	Current Target	Current Status	Performance Chart	Year to Date Value 2022/23	Year to Date Target 2022/23	Year to Date Status	Commentary
LPI_H B 02	Average number of days to process a new claim for Housing Benefit (Monthly)	24	22			20	22		
LPI_H B 04	Average number of days to process a change in circumstances for Housing Benefit (monthly)	8	8			7	8		

Code	Description	Current Value	Current Target	Current Status	Performance Chart	Year to Date Value 2022/23	Year to Date Target 2022/23	Year to Date Status	Commentary
TM FS 01	Treasury Management - Actual vs Budget + Forecast	£315,387	£188,000	✔		£315,387	£188,000	✔	
TM FS 02	Treasury Management - Investment returns vs RPI vs CPI	3.5%	10.1%	✘		3.5%	10.1%	✘	Low rates of return and utilisation of cash resource to fund investment acquisitions and capital programme have led to low returns. SDC started using Multi-asset income funds in May 2022 which are helping to improve returns. Due to the unusually high

Code	Description	Current Value	Current Target	Current Status	Performance Chart	Year to Date Value 2022/23	Year to Date Target 2022/23	Year to Date Status	Commentary
									levels of RPI and CPI currently the inflationary target is not achievable.

FINANCIAL MONITORING 2023/24 - EARLY INDICATIONS

Finance and Investment Advisory Committee - 19 June 2023

Report of: Deputy Chief Executive and Chief Officer - Finance and Trading

Status: For Consideration

Also considered by:

- Cabinet - 13 July 2023

Key Decision: No

Executive Summary:

With inflation remaining at very high levels, households across the district are feeling the effects of a rise in the cost of living. Sevenoaks District Council is not immune to these economic pressures.

Many of the issues highlighted in this report were raised with Members as part of the 2023/24 budget setting process and they continue to impact the finances of this council. When these are added to the impact of the leisure provider, Sencio ceasing to operate it is worthwhile making Members aware that there is likely to be a forecast overspend in the current year and Members are likely to have to make more difficult decisions during the 2024/25 budget setting process than they have had to make for many years.

During the issues encountered in recent years the financial strength and flexibility afforded by the Council's still unique 10-year budget meant that the Council was able to take sound financial decisions to minimise the impact as much as possible. This means the authority remains in a far stronger position than much of the rest of local government.

Portfolio Holder: Cllr. Kevin Maskell

Contact Officer(s): Adrian Rowbotham, Ext. 7153

Alan Mitchell, Ext. 7483

Recommendation to Finance and Investment Advisory Committee:

- (a) To note this report and forward any comments to Cabinet.

Recommendation to Cabinet:

- (a) To note this report and consider any comments from Finance and Investment Advisory Committee.

Introduction and Background

- 1 As part of the latest budget setting process, Members considered the challenges that lay ahead. Nevertheless, in a rapidly moving financial environment it is even more important than normal that Members and officers alike continue to be ever mindful of those areas in which risks and opportunities may arise so the Council can continue to thrive financially and, in so doing, deliver valued services for the district's residents. Indeed, this approach was recognised and praised in the independent LGA Corporate Peer Challenge which took place in November 2021.
- 2 The first round of monitoring does not historically happen until June due to the additional work required to produce the previous year's outturn position and accounts. In order to maintain sound financial controls and being aware of the current financial landscape an early Financial Impact Review has been undertaken to identify areas that could have a significant financial impact on the Council.
- 3 It was mentioned in reports presented as part of the 2023/24 Budget Setting Process that it was highly likely that additional savings/income would be required as part of the next budget process.
- 4 This is expected to be a very difficult period which will be eased by our current financial management practices. However, this council is not immune to a range of issues and can only cushion the impact to a certain extent.

Areas of significant potential financial impact

- 5 Set out below are what are currently understood to be the principal anticipated areas of financial risk to the authority for this year. These will be considered further and addressed as appropriate as the year progresses.

Change in Leisure Provider

- 6 As Members are aware, Sencio Community Leisure ceased trading earlier this year. Sencio leased Edenbridge and Sevenoaks Leisure Centres and Lullingstone Park Golf Course from Sevenoaks District Council, as the landlord.
- 7 At the Council meeting on 4 April 2023, a budget of £1.83m was approved for:
 - i) the expenditure associated with supporting the oversight, maintenance and safety of Council owned leisure facilities, whilst negotiations with the Insolvency Practitioner were finalised;

- ii) an interim leisure operator to oversee the Council's leisure facilities for a period of two years (or until the procurement of a new operator is completed).
 - iii) the Chief Officer, People & Places and Chief Officer, Finance & Trading, be delegated authority to investigate an interim leisure operator and enter into a contact subject to consultation with the Portfolio Holder for People & Places and Portfolio Holder for Finance & Investment.
- 8 It was also approved that the funding be borrowed from earmarked reserves in the short-term and would need to be repaid. A solution to repay the reserves would need to be agreed before the conclusion of the 2024/25 budget setting process.
- 9 Therefore, the expenditure will be incurred during 2023/24 and 2024/25 and savings/additional income will be required to be found during the next budget setting process.

Pay Award - April 2023

- 10 The National Employers for local government services final offer for 2023/24 was £1,925 per full time employee up to a certain pay point and 3.88% on higher pay points. This equates to an average increase of 5.7% in the Council's staff costs against a figure of 2% in the 10-year budget. In cash terms this is £750,000 above the budgeted assumption. It should be recognised that the current cost of living crisis has had a severe effect on colleagues on lower salary grades.
- 11 However, the unions have rejected this offer and are currently balloting their members for industrial action.

Pay Award - April 2022

- 12 Members will recall that the April 2022 pay award was £643,000 above the budgeted assumption and it was agreed that £390,000 of the increase was funded by the Budget Stabilisation Reserve but on the assumption that the reserve would be reimbursed over the 10-year budget process.
- 13 Therefore, annual savings of £39,000 are required to reimburse the reserve.

Direct Services

- 14 The quantity of waste and recycling collected during the Covid-19 pandemic was significantly higher than before the pandemic and still remains higher. This has a number of impacts on the ability to deliver the service. With more to collect, the vehicles fill up faster and more trips to tip are required. This results in increased overtime and fuel consumption, and more wear and tear on the vehicles resulting in higher repair costs and the

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use of more hired vehicles. More households now put their refuse and recycling sacks in storage bins which also slows the collection.

- 15 Ten new refuse freighters are being acquired this year to replace the oldest vehicles which will be more efficient and reduce the number of breakdowns.
- 16 The change in refuse and recycling rounds that took place in October 2022 has benefitted the service as it has made the rounds more efficient and consistent. Therefore, the amount of diesel used each day has significantly reduced and all rounds now finish at similar times.
- 17 There remains a need to hire agency staff on a daily basis to ensure the full range of services continue to be delivered.
- 18 Shortly before the Covid-19 pandemic, the income budgets for Direct Services were significantly increased with the intention of increasing take up of current services that are charged for and also providing additional services that could be charged for. With the changes in customer requirements and the increased usage of the non charged for services, the opportunities reduced. Officers now have a greater focus on this area with the intention of increasing current and developing new income streams.
- 19 New legislative changes for weekly food collection from 2024 and glass collection from 2025 are being proposed by government. These changes would place a great deal of pressure on the already thinly spread services.

Homelessness

- 20 Members agreed a two year growth item of £300,000 from 2022/23 following an increase in the use and cost of temporary accommodation. The Covid-19 pandemic, cost of living pressures and recent resettlement programmes (such as Homes for Ukraine Scheme and the Afghan Resettlement Scheme) have served to place further pressures on the homelessness service.
- 21 Officers are continuing to work on this issue, but it is expected that there will be some additional costs from 2024/25 once the growth item has ended.

Other Inflationary Increases

- 22 Inflationary pressures are continuing to affect most of the council's expenditure. Staff pay has been mentioned earlier and utility costs also remain much higher than a couple of years ago.
- 23 However, it is not just revenue expenditure that is impacted as the cost of finance and building materials remain high. These could have an impact on the ability to deliver the Council's capital programme. Any necessary amendments to the programme will be presented to Members for their consideration.

Annual Savings Assumption

- 24 An annual net savings/additional income assumption of £100,000 is included in the 10-year budget.
- 25 It is worth remembering that over £8.4m of savings have been identified since 2011/12.

Summary of the Current Position and the Way Forward

- 26 From this initial review it is clear that there will be a financial impact on the 2023/24 budget position and continuing into future years. This impact will clearly be in excess of £1m per annum.
- 27 Additional work is being undertaken to provide greater risk certainty and develop mitigations. Officers will work with the Finance and Investment Portfolio Holder on this issue and Members will be kept abreast of developments in future financial monitoring reports and the annual budget setting process.

Key Implications

Financial

All financial implications are included within the content of this report.

Legal Implications and Risk Assessment Statement.

There are no legal implications.

A Risk Analysis was included in the Budget and Council Tax Setting 2023/24 report to Council on 21 February 2023. Further risk assessments will be included as the council progresses through the 2024/25 budget setting process.

Equality Assessment

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

Net Zero Implications

Please read the Net Zero committee report guidance note on inSite before choosing an option)

The decisions recommended through this paper have a remote or low relevance to the council's ambition to be Net Zero by 2030. There is no perceived impact regarding either an increase or decrease in carbon emissions in the district, or supporting the resilience of the natural environment.

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Appendices

None

Background Papers

None

Adrian Rowbotham

Deputy Chief Executive and Chief Officer - Finance & Trading

Finance and Investment Advisory Committee Work Plan (as at 22/05/2023)

5 September 2023

Financial Monitoring 2023/24 - to the end of July 2023

Financial Performance Indicators 2023/24 - to the end of July 2023

Treasury Management Annual Report 2022/23

Financial Prospects and Budget Strategy 2024/25 and Beyond

Farmstead Drive

2 November 2023

Financial Monitoring 2023/24 - to the end of September 2023

Financial Performance Indicators 2023/24 - to the end of September 2023

Treasury Management Mid-Year Update 2023/24

Budget 2024/25: Review of Service Dashboards and Service Change Impact Assessments (SCIAs)

11 January 2024

Discretionary Rate Relief

Financial Monitoring 2023/24 - to the end of November 2023

Financial Performance Indicators 2023/24 - to the end of November 2023

Treasury Management Strategy 2024/25

Property Investment Strategy Update

Capital Programme and Asset Maintenance 2024-27

Risks and Assumptions for Budget 2024/25

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21 March 2024

Financial Monitoring 2023/24 - to the end of January 2024

Financial Performance Indicators 2023/24 - to the end of January 2024

Carry Forward Requests 2023/24